



MHS MILITARY HEALTH SYSTEM

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2010 MHS CONFERENCE EVENT DETAILS

SUMMARY

Thank you for registering for the 2010 Military Health System (MHS) Conference at the Gaylord National Hotel in National Harbor, Md. This conference will provide a platform for health care professionals to enhance medical readiness, improve patient experiences and health outcomes, and achieve the best value for our health care expenses. The following information will help you prepare to attend the conference.

LOCATION AND TIME

Conference Web site: <http://www.health.mil/mhsconference>

Conference Dates: 25 – 28 January 2010

Conference Location: Gaylord National Hotel
201 Waterfront Street
National Harbor, MD 20745-1135
(301) 965-2000
<http://www.gaylordhotels.com/gaylord-national>

CONFERENCE REGISTRATION

Please note that registration for the 2010 MHS Conference is now closed and we are unable to accommodate any additional requests for quotas. We have exceeded our conference capacity.

Guest room check-in time is 1500 hrs. and check-out time is 1100 hrs.

Conference Registration Hours:

| | |
|-----------------------|-------------|
| Sunday, 24 January | 1700 – 2000 |
| Monday, 25 January | 0630 – 1730 |
| Tuesday, 26 January | 0630 – 1730 |
| Wednesday, 27 January | 0630 – 1730 |
| Thursday, 28 January | 0630 – 1000 |

Please consider registering on Sunday evening if you are able. This will allow you to avoid longer lines during the peak registration period on Monday morning.





CONFERENCE SCHEDULE

The schedule for Monday morning is:

| | |
|-------------|------------------------|
| 0630 | Registration Opens |
| 0730 – 0745 | Ceremonial Music |
| 0745 – 0800 | Invocation |
| 0800 | Plenary Session Begins |

The full conference schedule is available on the conference Web site:

<http://www.health.mil/mhsconference>

CONFERENCE ATTIRE/DRESS CODE

The 2010 MHS Conference and the Gaylord National Hotel & Convention Center property are designated "no hat, no salute" areas. In all other locations, military members are expected to wear appropriate head gear and render salutes while in uniform.

Class A/Service Dress uniform is the designated and preferred uniform during the entire four-day conference. Speakers/presenters at the conference must wear their respective Class A/Service Dress uniform. However, the Army has approved ACUs as an acceptable alternative for Army attendees who are not presenting.

Business attire is the designated and preferred attire for all civilian attendees and speakers during the entire four-day conference.

TRANSPORTATION AND PARKING

Public Transportation: Complimentary shuttle buses will be running throughout the conference from the Huntington Metrorail Station (Yellow Line) to the Gaylord National Hotel. The shuttle bus at the Huntington Metro Station will be located at Huntington Metro North side Kiss and Ride.

Shuttle Bus Schedule:

| | | |
|-----------------------|-------------|-----------------------------------|
| Monday, 25 January | 0530 – 1000 | shuttles running every 15 minutes |
| | 1000 – 1400 | shuttles running every 30 minutes |
| | 1400 – 1930 | shuttles running every 15 minutes |
| Tuesday, 26 January | 0630 – 1000 | shuttles running every 15 minutes |
| | 1000 – 1400 | shuttles running every 30 minutes |
| | 1400 – 1930 | shuttles running every 15 minutes |
| Wednesday, 27 January | 0630 – 1000 | shuttles running every 15 minutes |
| | 1000 – 1400 | shuttles running every 30 minutes |
| | 1400 – 1930 | shuttles running every 15 minutes |





Thursday, 28 January 0630 – 1000 shuttles running every 15 minutes
1000 – 1200 shuttles running every 30 minutes
1200 – 1630 shuttles running every 15 minutes

Please note that intervals between shuttles are subject to change based on traffic limitations.

In addition to the MHS Conference shuttle, attendees may utilize the Metrobus that runs from the Branch Avenue Metrorail Station (Green Line) to the Gaylord National Hotel every day from 0555 – 2235. The fare with a Metro SmarTrip Card is \$1.25 and without a SmarTrip Card is \$1.35. Information on the metrobus can be found at <http://www.wmata.com/bus/timetables/timetables-state.cfm?State=MD>

You can find the Metrorail map here: <http://www.wmata.com/rail/maps/map.cfm>

Driving Directions: The Gaylord National Hotel is located just outside the Capital Beltway south of the Woodrow Wilson Bridge on the Maryland side of the Potomac River. It is a 15-minute drive from Reagan National Airport and within a 45-minute drive from Dulles and Baltimore Washington International Airports. For directions please click here <http://www.gaylordhotels.com/gaylord-national/directions-transportation/index.html>

Daily Parking Rates at the Gaylord National Hotel:

Self Park

- \$5.00 for first hour
- \$12.00 for 0-3 hours self parking
- \$19.00 per day self parking/overnight

Valet Park

- \$17.00 for 0-3 hours valet parking
- \$28.00 per day valet parking/overnight

Please be advised, additional parking garage options can be found within walking distance of the hotel. Please click here for more information <http://www.nationalharbor.com/consumer/parking.htm>

OTHER INFORMATION

Weather:

Weather this time of the year in the Washington, D.C., metropolitan area is chilly with average temperature highs in the upper 40s and lows in the upper 20s. You can check the local weather by visiting www.weather.com and entering 20745 as the zip code.

Dining:

Information on restaurants at the Gaylord National Hotel can be found here: <http://www.gaylordhotels.com/gaylord-national/dining-activities/national-harbor-restaurants/index.html>

Information on restaurants within walking distance of the hotel can be found here: <http://www.nationalharbor.com/consumer/dining.htm>





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If you have any questions regarding your stay or attendance at the MHS conference, please contact our conference team member, Robin Guyse at robin.guyse@experient-inc.com. We look forward to seeing you at the conference!

ETHICS GUIDANCE

*** For Government Employees Attending the 2010 MHS Conference**

As Government employees, there are prohibitions on accepting any gift given by a person, company or organization that conducts business or is seeking to conduct business with TRICARE Management Activity. This extends to all TRICARE contractors who are currently working for the MHS or are seeking work with the MHS.

With regards to the upcoming MHS Conference, there are limited exceptions to the prohibition. For those who received one, an invitation to TriWest's Sunday afternoon reception may be accepted as the fare offered has been determined to fit the Modest Items of Food and Refreshments exclusion in the Standards of Conduct. If other invitations are extended during the conference to similar, light-fare, happy-hour style receptions, then they may also be accepted. Please note that this does not extend to meals or to lavish receptions where unlimited hors d'oeuvres and drinks will be served.

The other gift exception applicable to the MHS Conference is Gifts of \$20 or Less. A gift valued at \$20 or less per source and per occasion may be accepted. This exception has a calendar year cap of \$50 from the same source; it is the individual's responsibility to remember what gifts have been accepted and from whom. This exception may also be used to accept a meal valued at \$20 or less.

Widely attended gatherings are another exception in the Standards of Conduct which requires pre-approval by OGC and immediate supervisors. At this time, no events at the MHS Conference have been reviewed and approved as widely attended gatherings by the OGC.

At all times, please safeguard any procurement-sensitive and/or non-public information, particularly as several contract actions are still in determination.

For any questions, please contact the TMA OGC/Falls Church at (703) 681-6012.

