



DHA UBO Webinar: MSA Billing

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Presented by: Barbara Black, DHA UBO

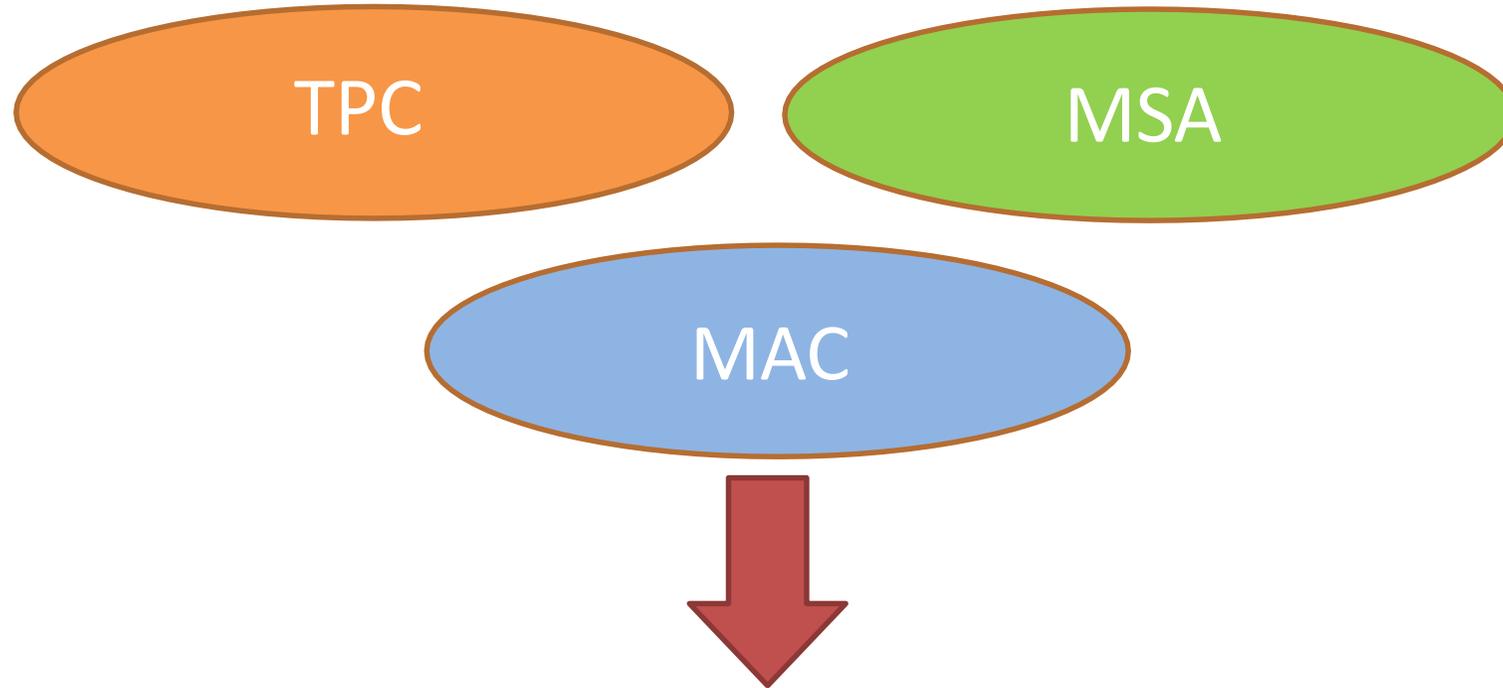
October 2022

Agenda

- ABACUS Overview
- MSA Billing Overview
- Collection Methods
- Using the DD7 Invoices module
- Creating an SF 1080
- Preparing inpatient bills in the MSA FMR module
- Questions



Billing with ABACUS



“One” Centralized Billing and Collection System



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Cost Recovery Programs

TPC

The Third Party Collection Program (TPCP) is established to recover the cost of providing health care services to covered DoD beneficiaries from third party payers. All beneficiaries, excluding active duty, are required to provide information regarding other health insurance (OHI) coverage annually, or when there is a change in their coverage status.

MAC

Medical Affirmative Claims (MAC) is the military program established to accomplish this purpose. MAC activities involve billing all areas of liability insurance. MAC also includes collecting accrued payments for the lost time of Service members who are injured or suffer an illness caused by a third party.

MSA

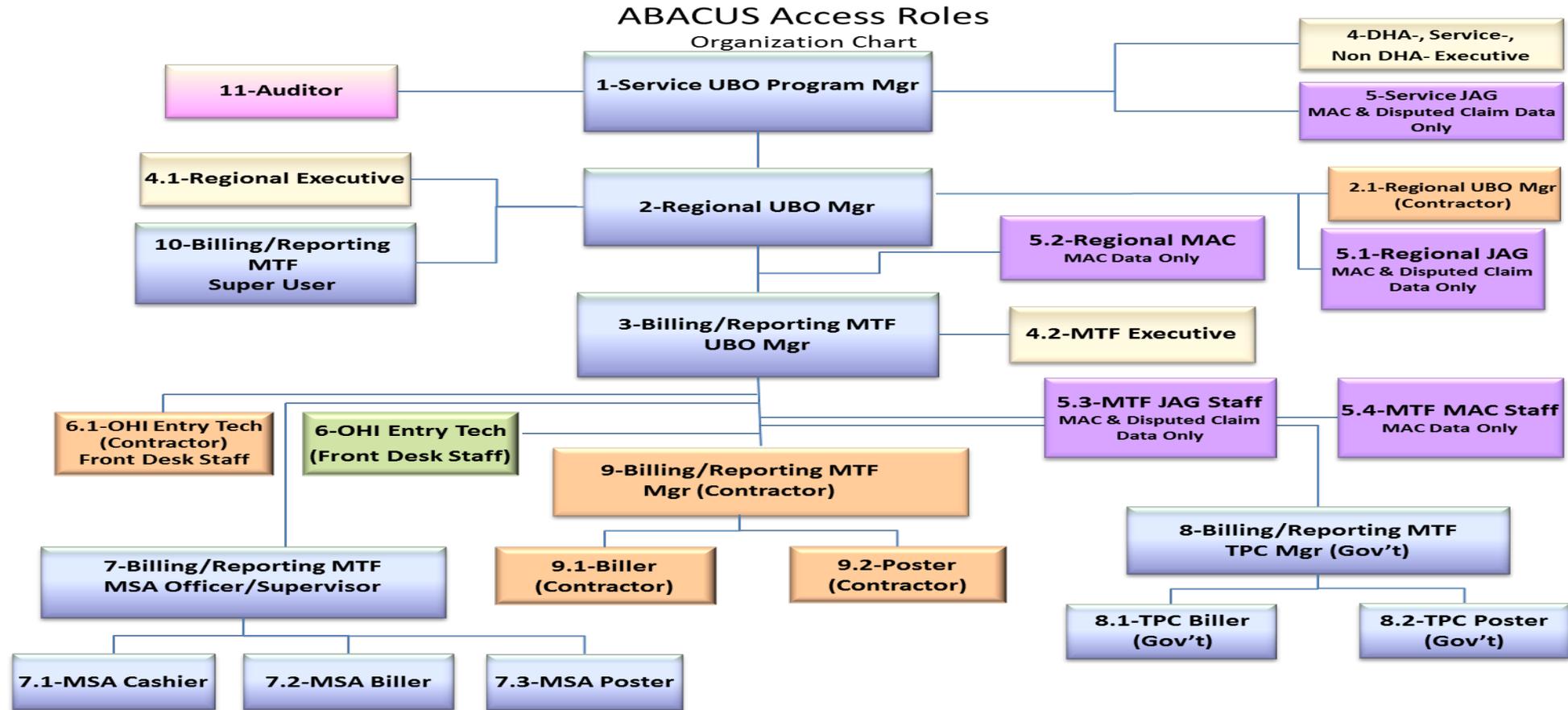
Medical Services Account (MSA) activities involve billing and collecting funds for medical and dental services, including elective cosmetic procedures, provided in the Defense Health Program (DHP) fixed facilities. Funds collected through MSA are used to enhance health care delivery at the MTF providing the care.



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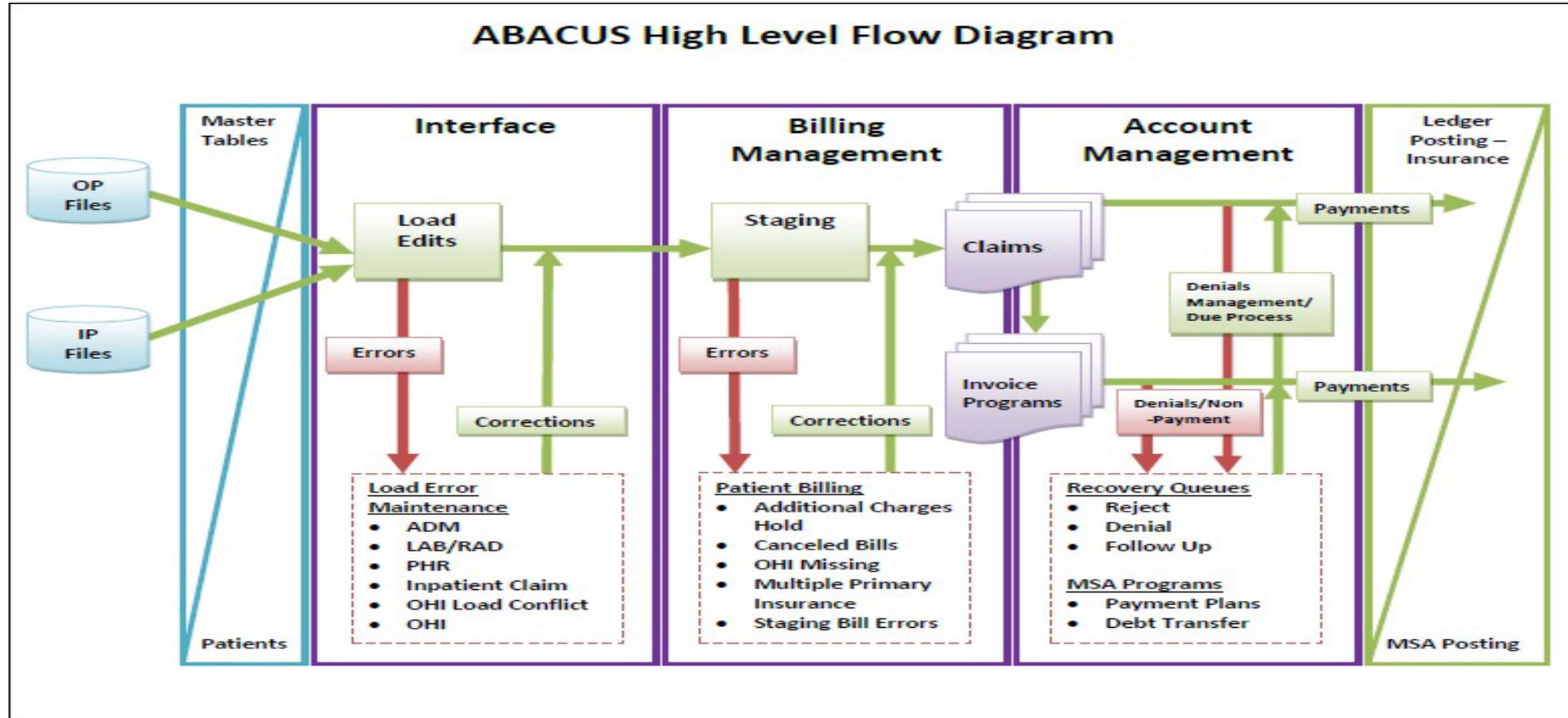
User Roles



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ABACUS High Level Flow Diagram



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MSA Billing



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MSA Billing Regulations and Guidelines

- Per 32 CFR 108.4, health care for persons without a statutory entitlement shall only be provided on a reimbursable basis, unless non-reimbursable care is authorized, or reimbursement is waived by the Under Secretary of Defense (Personnel & Readiness)(USD (P&R)) or the Secretaries of the Military Departments when they are the approving authority.
- Per 10 USC 1074(c), the only method of providing unreimbursed healthcare to non- beneficiaries is to obtain a waiver from either the USD (P&R) or SecNav. Waiver requests are the responsibility of the patient to submit. The existence of a waiver request does not relieve the MTF from continuing collection efforts (For Navy: unless otherwise directed by BUMED).
- A person's beneficiary status is determined by reviewing his/her DEERS information.
- The use of DEERS is mandated by DoD Manual 1000.13 (and for Navy Medicine, BUMED Instruction 6320.3B).
- Encounters deemed billable will be processed using the MTF's designated medical records system (ABACUS).
- Once an invoice is verified, the MTF will submit it for payment using the proper debt processing tools.



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Debt Management

- The Debt Management program allows staff to track delinquent accounts that have met due process requirements and are now eligible to be sent to collections.
- Staff can manually select these accounts once these accounts have been designated as Tx Candidate in order to create debt transfer packets to submit to **DFAS** or **FedDebt**.
- There are currently some MTFs using the U.S. Treasury's Centralized Receivables Service (CRS) which.
- CRS is a debt management service which includes:
 - Invoice mailing
 - Debtor demographic skip tracing (e.g. address and SSN verifications/corrections)
 - Payment posting
 - Delinquent debt follow up
 - Application of interest and penalty charges
 - Payment plans
 - Referral of unpaid debts to FedDebt

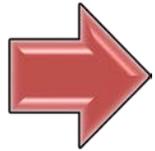


Collection Methods

- Collection channels include:
 - OTCnet Check Processing: paper checks are scanned at MTF with check scanner.
 - Pay.gov: patient pays with credit card on MTF's online payment page at Pay.gov.
 - Card Acquiring Service: patients can pay in person at the MTF by swiping their credit/debit card.
 - Credit Gateway (EFT): most common with patients who prefer to use the “online bill pay” option with their bank or have the funds wired directly to the MTF.
 - IPAC: this form of payment is received when doing inter-agency billing and from FedDebt.
- Most patients mail in a check or pay online using pay.gov
- Payments processed through **OTCnet** and **pay.gov** are automatically posted on the patient's CRS account



MSA Billing in ABACUS



	Mode	ABACUS Method
VA Patients	MTF Specific	NA (various)
USCG	No Bill	NA (PPS)
USPHS	DD7/7A	SF1080
NOAA	DD7/7A	SF1080
International	&R	SF1080 (DTIM)
	Mode	ABACUS Method
Cosmetic Surgery	I&R	LOB MSA 27
Civilian ER (No OHI)	I&R	LOB MSA 5/12
Ambulance Transport	I&R	Manual Encounter
FMR	I&R	LOB MSA 1
NAF	DD7/7A	LOB MSA 37



DD7 Invoices and SF 1080

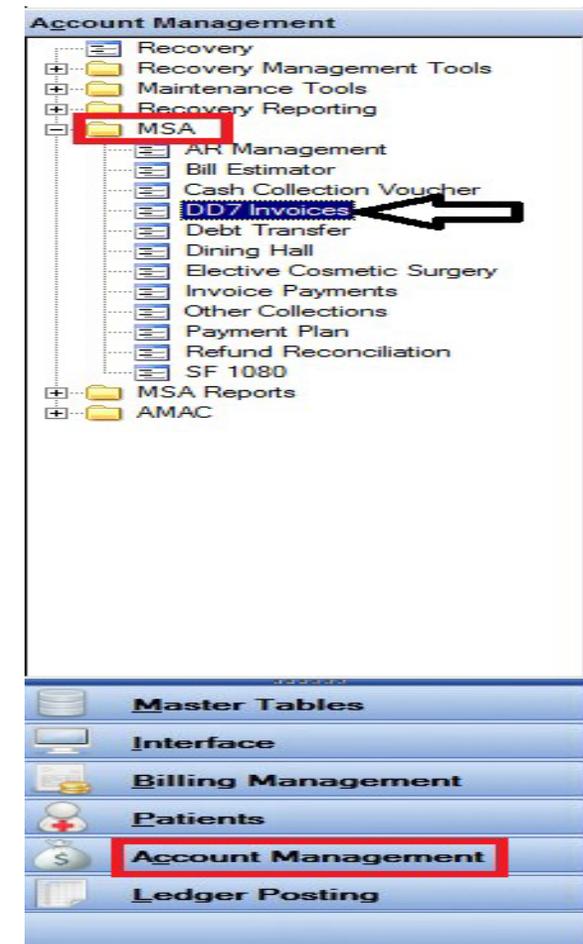


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DD7 Invoices

- The DD7 module is used for Inter- agency billing(IAB) for PHS and NOAA.
- The DD7 invoice is considered supporting information when billing a Federal Agency or entity.
- In this module you will see all bills associated with IAB broken down by agency.



DD7 Invoices

- Bills in the DD7 invoices can be grouped by column to find the specific bill you are looking for.
- As seen below, the invoices are grouped by Contract (Agency), DD7 Voucher #, and Date of Service. This makes it easier to determine what bills you do/do not have.

The screenshot shows a software interface for viewing DD7 invoices. At the top, there are tabs for 'DD7 Invoices' and 'Transmitted Summaries'. Below the tabs are three dropdown menus: 'Contract', 'DD7 Voucher #', and 'Report Discharge Date', each highlighted with a red box. The main area contains a table with columns: Invoice Rework, Print Status, List Category, Created Date, Trans Date, Control Number, DD7 Voucher #, SF1080 Voucher #, Excluded Invoice, Claim Type, Report Name, Total Charges, Report Admit Date, and Report Discharge Date. The table is grouped by contract (MSA42-OUT and MSA43-OUT) and further by DD7 Voucher # and Report Discharge Date. The following table represents the data shown in the screenshot:

Contract	DD7 Voucher #	Report Discharge Date	List Category	Created Date	Trans Date	Control Number	DD7 Voucher #	SF1080 Voucher #	Excluded Invoice	Claim Type	Report Name	Total Charges	Report Admit Date	Report Discharge Date	
MSA42-OUT	A0029-17-000126	3/27/2017	FAMILY MEMBER	4/10/2017		170029S0020462				UB 04		71.50	3/27/2017	3/27/2017	
			FAMILY MEMBER	4/10/2017		170407S0020471				UB 04		5.30	3/27/2017	3/27/2017	
	A0029-17-000134	3/28/2017	ACTIVE DUTY	4/12/2017		170232S0020487				UB 04		16.93	3/28/2017	3/28/2017	
	MSA43-OUT	A0029-17-000133	3/28/2017	FAMILY MEMBER	4/11/2017		170029S0021190				UB 04		929.50	3/28/2017	3/28/2017
A0029-17-000139		3/14/2017	FAMILY MEMBER	3/28/2017		170029S0019591	A0029-17-000133			UB 04		92.00	3/14/2017	3/14/2017	
	A0701-17-000124														



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DD7 Invoices

- All “bill ready” invoices will be dropped to the DD7.
- DD7 invoices that are currently in the module will be grouped and assigned a DD7 voucher number.
- These DD7 vouchers are then added to an SF 1080 for billing.

Summary By Patient

Search

DD7 Invoices | Transmitted Summaries

Drag a column header here to group by that column

Invoice Rework	Invoice	Print Status	List Category	Created Date	Trans Date	Control Number	DD7 Voucher #	SF1080 Voucher #	Excluded Invoice	Claim Type	Report Name	Total Charges	Report Admit Date	Report Discharge Date
Untransmitted	ACTIVE DUTY	3/31/2017				17002950020093	A0029-17-000126			UB 04		45.85	3/24/2017	3/24/2017
Untransmitted	ACTIVE DUTY	3/31/2017				17002950019069	A0029-17-000126			UB 04		70.85	3/17/2017	3/17/2017
Untransmitted	ACTIVE DUTY	3/31/2017				17002950020088	A0029-17-000126			UB 04		82.20	3/24/2017	3/24/2017
Untransmitted	ACTIVE DUTY	3/27/2017				17002950019670	A0029-17-000126			UB 04		96.84	3/20/2017	3/20/2017
Untransmitted	ACTIVE DUTY	4/4/2017				17002950020536	A0029-17-000134			UB 04		194.49	3/28/2017	3/28/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018902	A0029-17-000126			CMS 1500		60.46	3/14/2017	3/14/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950019278	A0029-17-000126			UB 04		89.53	3/14/2017	3/14/2017
Untransmitted	ACTIVE DUTY	3/30/2017				17002950019038	A0029-17-000126			UB 04		40.90	3/16/2017	3/16/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018828	A0029-17-000126			CMS 1500		72.87	3/10/2017	3/10/2017
Untransmitted	ACTIVE DUTY	3/31/2017				17002950019109	A0029-17-000126			UB 04		39.10	3/17/2017	3/17/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950019228	A0029-17-000126			UB 04		206.38	3/16/2017	3/16/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950016682	A0029-17-000126			UB 04		20.00	3/1/2017	3/1/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950017123	A0029-17-000126			CMS 1500		71.13	3/1/2017	3/1/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950017033	A0029-17-000126			UB 04		662.00	3/2/2017	3/2/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950017552	A0029-17-000126			CMS 1500		61.92	3/3/2017	3/3/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950017174	A0029-17-000126			UB 04		235.90	3/3/2017	3/3/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018024	A0029-17-000126			UB 04		154.62	3/10/2017	3/10/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950017755	A0029-17-000126			UB 04		194.49	3/7/2017	3/7/2017
Untransmitted	ACTIVE DUTY	3/28/2017				17002950019629	A0029-17-000126			UB 04		235.51	3/20/2017	3/20/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018978	A0029-17-000126			UB 04		3.00	3/14/2017	3/14/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018979	A0029-17-000126			UB 04		10.26	3/14/2017	3/14/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950016956	A0029-17-000126			UB 04		13.70	3/2/2017	3/2/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018570	A0029-17-000126			UB 04		205.40	3/13/2017	3/13/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018981	A0029-17-000126			UB 04		8.15	3/14/2017	3/14/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018904	A0029-17-000126			UB 04		7.79	3/15/2017	3/15/2017
Untransmitted	ACTIVE DUTY	3/27/2017				17002950019641	A0029-17-000126			UB 04		115.29	3/20/2017	3/20/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018951	A0029-17-000126			CMS 1500		71.13	3/10/2017	3/10/2017
Untransmitted	ACTIVE DUTY	3/29/2017				17002950018000	A0029-17-000126			UB 04		557.00	3/10/2017	3/10/2017



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Creating an SF 1080



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SF 1080

- The SF 1080 form is used as an invoice to bill charges to another Federal Agency or entity (PHS/NOAA).
- The DD7 Vouchers that were created in the DD7 module will be added to the SF 1080 and sent to DFAS for processing.

The left screenshot shows the 'SF 1080' software interface in the 'Overview' tab. The 'Voucher Type' section has three options: 'SF 1080 - DD7/DD7A' (checked and highlighted with a red box), 'SF 1080 - Claims', and 'SF 1080 - Dining Hall'. A 'Create New' button is also highlighted with a red box. The right screenshot shows the 'SF 1080' software interface in the 'Details' tab. The 'Voucher Number' is C0029-17-000075, 'Status' is Draft, 'DMIS' is FOC - CHULA VISTA, and 'DFAS' is NOAA. A table lists three DD7 Voucher entries:

DD7 Voucher #	DD7/7A Date
A0029-17-000118	03/13/2017
A0029-17-000111	03/06/2017
A0029-17-000102	02/20/2017

The 'Balance Due' is 2946.53. A red arrow points to the table, and a red box highlights the '+' icon in the table's navigation bar.



SF 1080,cont.

Standard Form 1080 Revised April 1992 Department of the Treasury I TFRM 2-2500 1080-109		VOUCHER FOR TRANSFERS BETWEEN APPROPRIATIONS AND/OR FUNDS		VOUCHER NO. 00029-17-000074
Department, establishment, bureau, or office receiving funds TOC - CHULA VISTA 644 NAPLES ST CHULA VISTA CA 92111				SCHEDULE NO.
				BILL NO.
Department, establishment, bureau, or office charged US DEPARTMENT OF COMMERCE NMAO - NOAA 8403 COLESVILLE ROAD SUITE 500 SILVER SPRING MD 20910				PAID BY
DATE OF DELIVERY	ARTICLES OR SERVICES	UNIQUE PT COUNT	AMOUNT	
01/29/2017-02/12/2017	ACTIVE DUTY Medical Services	6	477.43	
02/19/2017-02/26/2017	Medical Services	1	8,117.08	
01/29/2017-02/12/2017	FAMILY MEMBER Medical Services	3	645.87	
02/19/2017-02/26/2017	Medical Services	1	2,328.14	
		TOTAL	\$11,688.62	
Remittance in payment hereof should be sent to-- BUREAU OF MEDICINE AND SURGERY 7700 ARLINGTON BLVD payment address 2 FALLS CHURCH, VA 22042		NMC SAN DIEGO/0029 34520 BOB WILSON DR Remit Address 2 SAN DIEGO, CA 92134		[Redacted]
ACCOUNTING CLASSIFICATION - <i>Office Receiving Funds</i>				
Account Classification [Redacted]				
CERTIFICATE OF OFFICE CHARGED				
I certify that the above articles were received and accepted or the services performed as stated and should be charged to the appropriation(s) and/or fund(s) as indicated below; or that the advance payment requested is approved and should be paid as indicated.				
03/30/2017 (Date)	[Redacted] (Authorized administrative or certifying officer) DEPARTMENT HEAD (Title)			
ACCOUNTING CLASSIFICATION - <i>Office Charged</i>				



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MSA Inpatient bills (FMR)



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MSA Inpatient (FMR), cont.

- Inpatient bills for beneficiaries (retired and non-prime family members) will drop under the FMR line of business (LOB) under Inpatient Claims.
- All accounts are automatically put on hold for review until the UBO staff member is able to verify the patient's eligibility (DEERS check). If the patient is to be billed, the record is released manually by the staff member. Non-billable claims (Tricare Prime) are deleted.

Inpatient Claim

Overview

Search Criteria

Search Load Number From Date To Date LOB **FMR**

Register Number Patient IEN EDIPI

Show only OHI Errors

Total Records : 4 Page 1/1

<input type="checkbox"/>	Load Number	Load Date	Comments	Patient IEN	EDIPI	Patient Name	Register Number	Admit Date	Discharge Date	Error Description
<input checked="" type="checkbox"/>	29166	03/08/2017					898677	02/02/2017 ...	02/04/2017 12:00	Record Hold For Review.
<input type="checkbox"/>	29380	03/15/2017					896135	12/12/2016 ...	12/15/2016 19:28	Record Hold For Review.
<input type="checkbox"/>	30256	04/12/2017					900578	03/10/2017 ...	03/12/2017 06:14	Patient IEN is not found in Patient master.
<input type="checkbox"/>	30256	04/12/2017					900479	03/09/2017 ...	03/12/2017 12:09	Record Hold For Review.

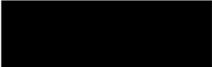


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MSA Inpatient (FMR), cont.

- The released bills will be available the following day to print and upload into CRS.

UNIFORM BUSINESS OFFICE						
NMC SAN DIEGO 34520 BOB WILSON DR STE20 SAN DIEGO CA 92134 6195326636 NPI 2:1396732871				Tax ID : 562595144		I&R #:G0029-17-002466 Date:04/06/2017
Invoice & Receipt						
						
Patient IEN :  FMP / Patient Name : 						
Date of Service	Description	Qty	Charges	Payment/ Adjustment Date	Payments/ Adjustments	Running Balance
03/03/2017	NMC SAN DIEGO/170029M0021084 INPATIENT SERVICES	23	418.60			418.60
Balance Due:						\$418.60
<small>You have the right to inspect and copy government records related to these charges and request a review of how we determined your charges; however, this request does not alleviate your financial responsibility. CFR, Title 45, Part 164 permits the use and disclosure of Protected Health Information (PHI) to carry out treatment, payment, or health care operations. The Military Health System (MHS) Notice of Privacy Practices (NoPP) can be found at: http://www.health.mil/Military-Health-Topics/Privacy-and-Civil-Liberties/HIPAA-Compliance-within-the-MHS/Notice-of-Privacy-Practices. Your Personally Identifiable Information (PII) is protected under the U.S. Code (USC), Title 5, Section 552a. If you make or provide any knowingly false or frivolous statements, representations, or evidence, you may be liable for penalties under the False Claims Act, USC, Title 31, Sections 3729-3731 and criminal penalties under USC, Title 18, Sections 286-287& 1001-1002, and/or other applicable statutes.</small>						



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Questions?



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