UNCLASSIFIED



DHA UBO Webinar: eOHI Discovery

Presented by Ms. Alexis Lacey, DHA UBO Support April 2022

Agenda

- Overview
- Purpose
- Navigating in ABACUS
- OHI Discovery
- OHI Discovery Reports
- Patient Demographics & OHI
- OHI Discovery Workflow
- DQMC Review List Question C.8
- Resources







Overview

- Other Health Insurance (OHI) Discovery is a reporting program designed to provide visibility and analysis on insurance coverage located by ABACUS, for use by the Defense Health Agency (DHA) and Military Treatment Facility (MTF) Uniform Business Office (UBO)
- OHI Discovery searches for patients that meet the following criteria:
 - Patient is in a Line of Business billable to a third-party insurer
 - Patient has a transaction in ABACUS
 - Patient does not have current insurance loaded into ABACUS
- OHI Discovery will search two weeks worth of patient transactions that are 21 days or older
 - The 21-day window allows time for staff to enter OHI information





OHI Discovery Steps

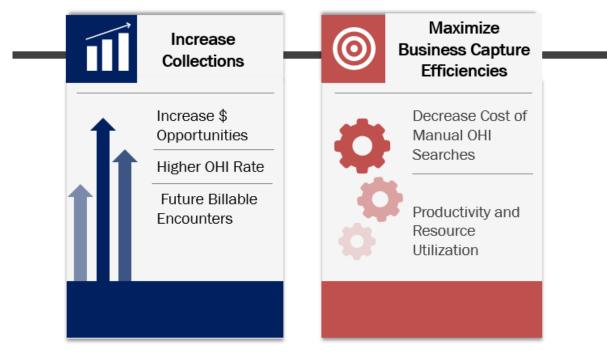
OHI Discovery steps:

- 1. A search file is generated which contains all the necessary information for the OHI search to be conducted and validated
- 2. The search file is securely transferred to the clearinghouse for OHI Discovery.
- 3. OHI hits are validated and returned to ABACUS.
- 4. Hits are loaded and can be accessed by OHI personnel to update ABACUS, CHCS or MHS GENESIS
- 5. The response file containing the OHI Discovery hits can be exported into Excel for loading into CHCS and MHS GENESIS
- 6. For legacy MTFs, CHCS triggers the OHI to be loaded to ABACUS via the daily loaders
- 7. For MHS GENESIS sites, information is added manually to both MHS GENESIS and ABACUS
- The patient master record will be marked with the date of search and the date of discovered OHI





Purpose

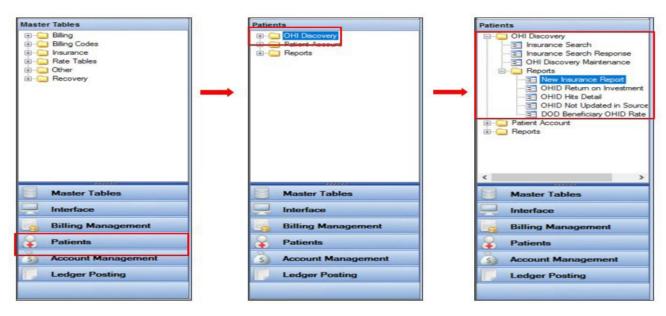






Navigating in ABACUS

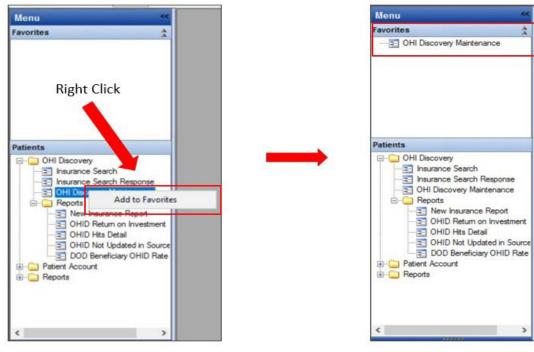
ABACUS > Patients > OHI Discovery







ABACUS Favorites





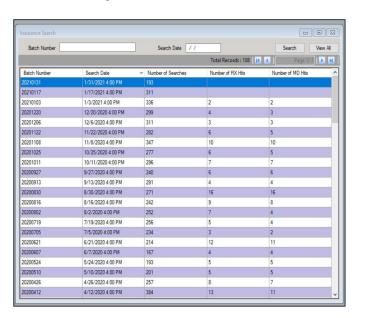




Insurance Search

ABACUS > Patients > OHI Discovery > Insurance Search



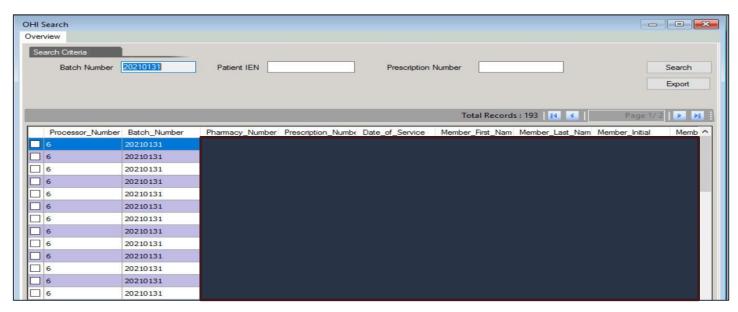






Insurance Search

ABACUS > Patients > OHI Discovery > Insurance Search







Insurance Search

ABACUS > Patients > OHI Discovery > Insurance Search

<u>User Functionality</u>

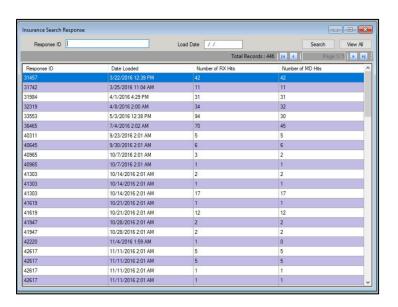
- Users can review this table to monitor and track Batch Numbers. The Batch Numbers display the search dates assigned to them as well as the number of Hits being returned to each batch.
- This table does not need to be monitored daily.





ABACUS > Patients > OHI Discovery > Insurance Search Response

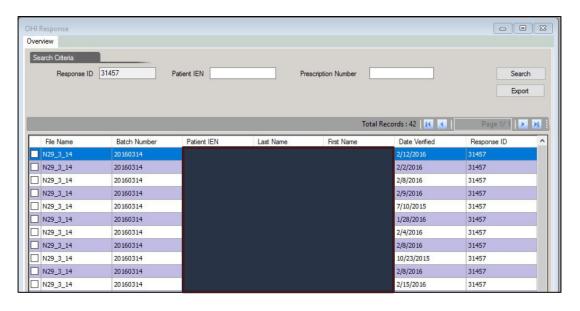








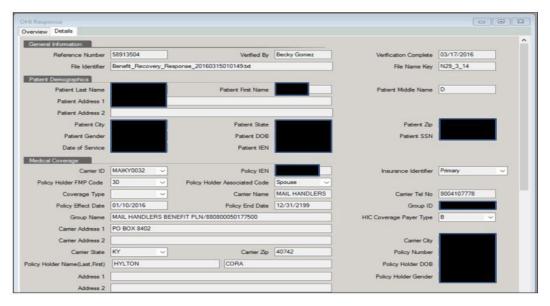
ABACUS > Patients > OHI Discovery > Insurance Search Response







ABACUS > Patients > OHI Discovery > Insurance Search Response







ABACUS > Patients > OHI Discovery > Insurance Search Response

<u>User Functionality</u>

- Users can review this table to monitor and track the number of verified OHI
 policies returned to ABACUS. Users can view the details of the verified OHI to
 review what the ABACUS OHI Discovery team has already verified.
- This table can be monitored every Friday. Friday is the scheduled interval for the upload of response loads. If no new verified policies are ready for upload, it is possible that a response load is not received every Friday.



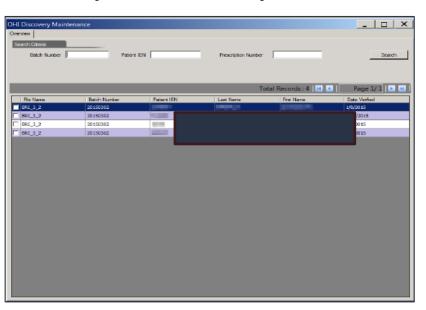




OHI Discovery Maintenance

ABACUS > Patients > OHI Discovery > OHI Discovery Maintenance



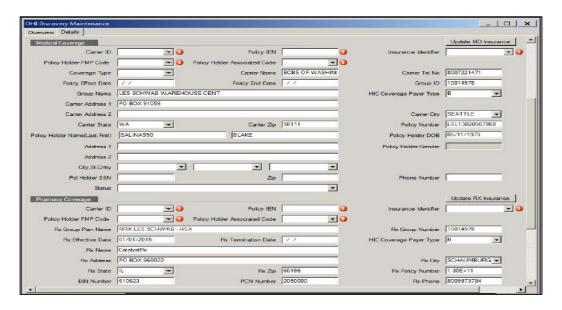






OHI Discovery Maintenance

ABACUS > Patients > OHI Discovery > OHI Discovery Maintenance







OHI Discovery Maintenance

ABACUS > Patients > OHI Discovery > OHI Discovery Maintenance

User Functionality

- Users can use this table to update OHI information for the discovered insurance policies as a result of the OHI Discovery process. The insurance information displayed in the Details screen can be used in order to update the information into the source system of record or into ABACUS directly. It is recommended that the information be updated into the source system, but should an immediate update be required for billing purposes, users have the option of updating directly into the ABACUS Patient Demographics and OHI table.
- This table can be monitored and worked through as frequently as the response files are received and as workload allows.

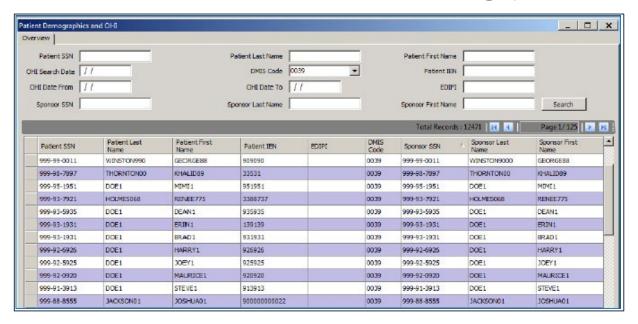






Patient Demographics and OHI

ABACUS > Patients > Patient Account > Patient Demographics and OHI

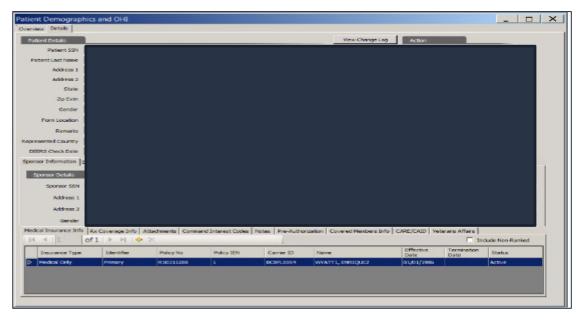






Patient Demographics and OHI

ABACUS > Patients > Patient Account > Patient Demographics and OHI

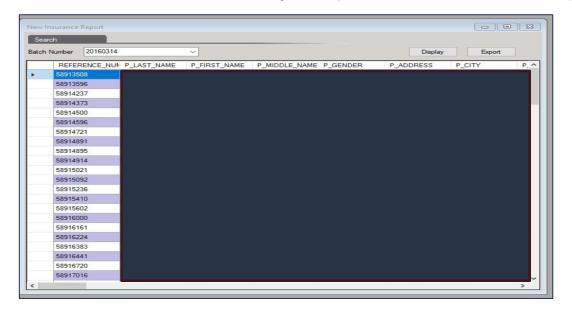






New Insurance Report

ABACUS > Patients > OHI Discovery > Reports > New Insurance Report

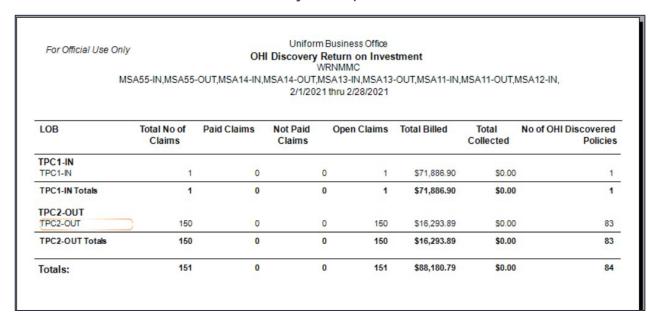






OHI Discovery Return on Investment

ABACUS > Patients > OHI Discovery > Reports > OHID Return on Investment

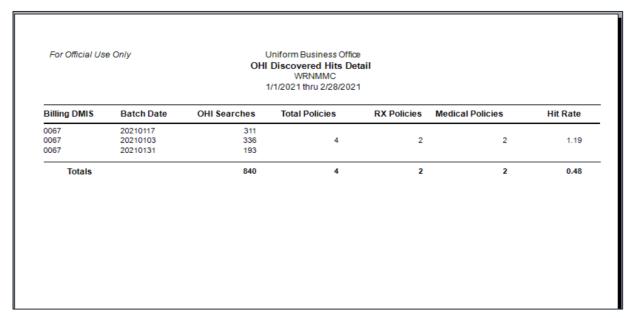






OHI Discovery Hits Detail

ABACUS > Patients > OHI Discovery > Reports > OHID Hits Detail



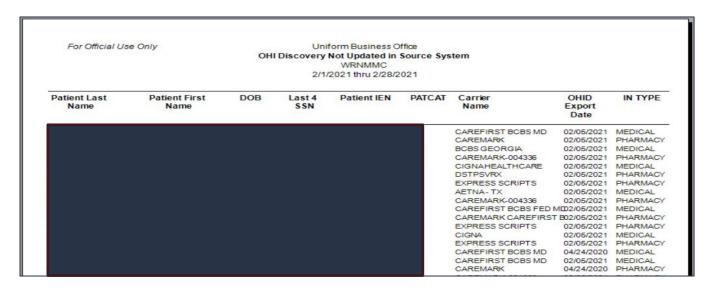






OHI Discovery Not Updated in Source System

ABACUS > Patients > OHI Discovery > Reports > OHID Not Updated in Source System

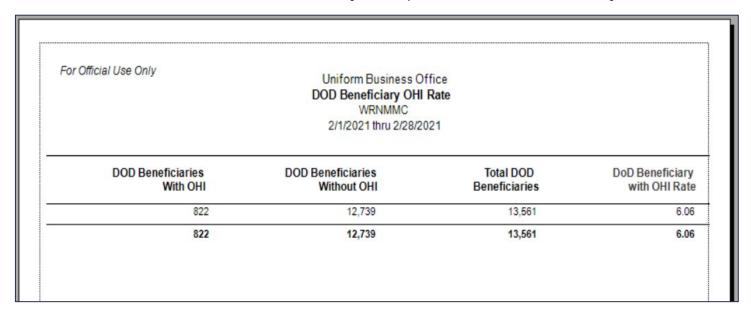






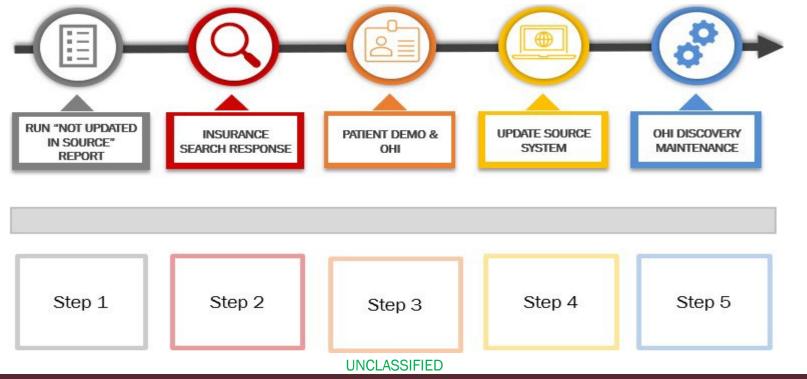
DoD Beneficiary OHI Rate

ABACUS > Patients > OHI Discovery > Reports > DoD Beneficiary OHID Rate



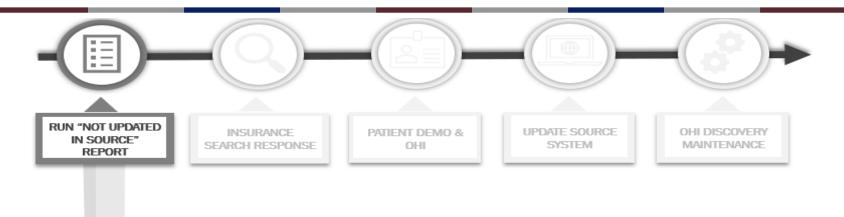








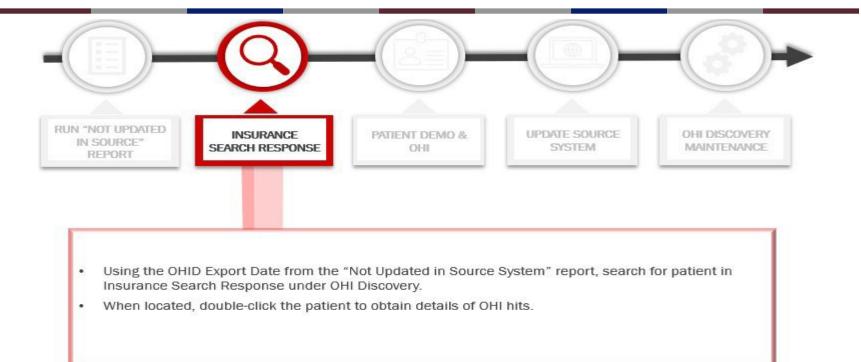




- Run the "Not Updated in Source System" report under OHI Discovery reports.
- This represents an outstanding worklist which acts as a starting point.
- · Notate the OHID Export Date.



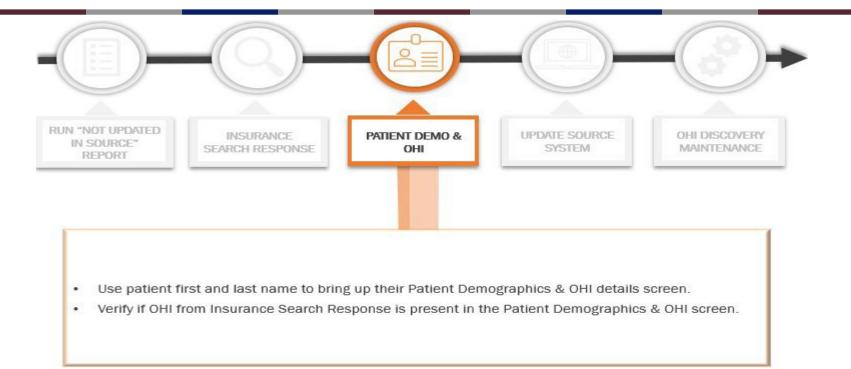


















Legacy MTFs:

- If OHI is present in Patient Demographics & OHI, skip to final step.
- If OHI is not present, information should be added into CHCS and will then flow back to ABACUS.
- If needed for immediate billing, information should be entered into ABACUS directly and then CHCS.

MHS GENESIS MTFs:

- If OHI is present in Patient Demographics & OHI, information should also be added into MHS GENESIS.
- If OHI is not present, information should be added directly into both ABACUS and MHS GENESIS.

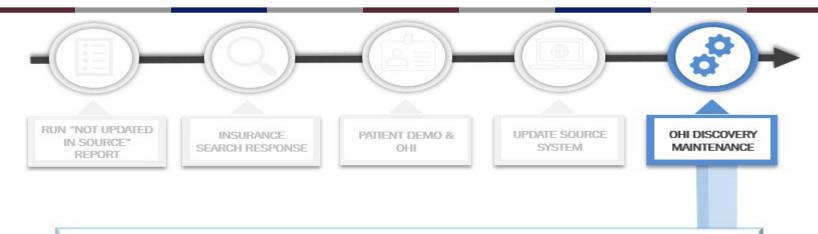
UNCLASSIFIED

29









- · Confirm OHI information is loaded in both ABACUS and CHCS/MHS GENESIS.
- · Locate patient in OHI Discovery Maintenance.
- · Double-click patient and navigate to the bottom of the details screen.
- Select "complete" to remove patient from the list.
- Patient will fall off "Not Updated in Source System" list.





Data Quality Management Control Review List – FY22 New C.8 Question

- Question C.8 on the Data Quality Management Control (DQMC) Review List has been updated to an ABACUS eOHI Discovery report question. Previously, this question reported DD 2569 collection.
- This report should be forwarded to the DQ manager each month for reporting on the DQMC Review List.
- Guidance for this question can be found in the DQMC User's Guide and the DHA UBO ABACUS SOP – Section 7





C.8 ABACUS OHI Discovery (OHID) Hits

8. What is the number of ABACUS OHI Discovery hits that have not been loaded into the Patient Demographics and OHI in ABACUS for billing? (Ending Balance)

- a. Beginning balance for Fiscal Year
- b. Number of OHI Discovery hits resolved for data month.
- c. Ending Balance

Threshold

"Good" - visual cue green; = 0.

"Attention Required" - visual cue red; > 0; comment required.

N/A not appropriate for this question





C.8 Calculation

- 1. Beginning balance = Cumulative balance of unresolved OHID hits from the beginning of the current Fiscal Year.
- 2. Number of OHID hits resolved this month = Number of OHID hits from cumulative balance added to ABACUS Patient Demographics & OHI.
- 3. Ending balance = (1) Beginning Balance minus (-) (2) Number of OHID hits resolved this month.

DO NOT, report a beginning balance = 0 (C.8.a), and a number of hits resolved >0 (C.8.b), as that implies no OHI hits were found, yet some were resolved in that month. The beginning balance should be pulled and reported prior to resolution.





C.8 Process

- UBO personnel will run the standard ABACUS OHI Discovery report "OHID Not Updated in Source System" to identify OHI Discovery hits that have not been added into ABACUS for billing.
- Once OHI Discovery hits have been identified, UBO personnel will follow guidance listed In the following slides to resolve the hits by adding the OHI information into ABACUS Patient Demographics and OHI.







C.8 UBO Personnel – Primary Method

- 1. Run the ABACUS standard report, "OHID Not Updated in Source System," to identify OHI Discovery hits.
 - a) ABACUS > Patients > OHI Discovery > Reports > "OHID Not Updated in Source System"
 - b) From date should be the first day of the current fiscal year in which data is being reported. To date should be the last day of the data month that is being reported.
 - c) Select "Generate Report"

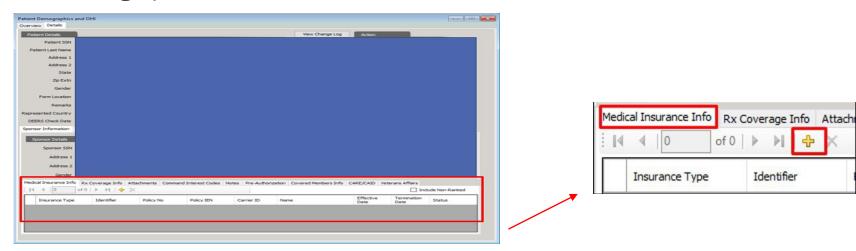






C.8 UBO Personnel – Primary Method (cont.)

2. Resolve OHI Discovery hits found by adding OHI information into Patient Demographics and OHI. Earlier covered in slides 18-19.









C.8 UBO Personnel – Primary Method (cont.)

3. Locate the patient in OHI Discovery Maintenance and select "Complete" at the bottom of the screen. Patient will drop from the "OHID Not Updated in Source System" report list.





C.8 UBO Personnel – Primary Method (cont.)

Note for C.8.a, b, c Your MTF's DQ Manager will be responsible for the below, please be prepared to assist:

What to do if unable to capture OHI Discovery?

- We ask that you report 0 with a Problem and Action Plan explaining the problem and what's being done to resolve it.
 - 1. Enter a number greater than 0 to activate the Problem and Action Plan boxes.
 - 2. Enter your Problem and Action Plan comments and ECD. Then change the data to 0.

There is no alternate method for this question

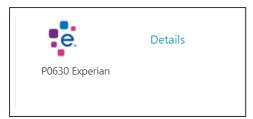




OHI Discovery Future Solution – RevX and Experian Coverage Discovery

- ABACUS is being replaced as part of Revenue Cycle Expansion Project (RevX) and the implementation of Cerner Patient Accounting and Dentrix
- ABACUS OHI Discovery functionality will be replaced with Experian OHI Coverage Discovery as MTFs implement RevX
- Experian will appear as a separate application available from the Citrix Storefront where you access MHS GENESIS, and RevX applications:

Login and training information will be forthcoming









Resources

- ABACUS FAQ/Knowledge Base https://abacusmhs.health.mil/FAQ
 - ABACUS Operations Manual (v2.21)
 - OHI Discovery Job Aid (v1.1)
- ABACUS Computer-Based Training https://abacusmhs.health.mil/CBT
 - OHI Discovery
 - OHI Discovery Reports
- DHA Launchpad UBO https://info.health.mil/bus/brm/ubo/PolicyGuidance/Forms/AllItems.aspx
 - DHA UBO ABACUS Guides
 - MHS GENESIS OHI Standard Operating Procedure
- DHA Launchpad FY22 DQMC User's Guide https://info.health.mil/bus/brm/dqmc/Documents/Management_Control.aspx







Questions

Questions?





