Human Research Protection Official Review Checklist

(This applies to situations in which the OASD(HA)/DHA is engaged or involved in research with another institution and the research has been reviewed and approved by one or more non-DoD IRBs)

☐ Description of the PI’s affiliations and qualifications (CV/Biosketch)

☐ Proof of HRPP Training within the past 3 years for all researchers
  (CITI Program [we do not accept refresher training], Social and behavioral or Biomedical)

☐ Signed “Researcher Responsibilities Form” for all investigators

IRB Documentation:

☐ Protocol, including all attachments, approved by the primary IRB for the study

☐ Results from Scientific Review of the protocol

☐ Copy of IRB approval letter(s) for the study
  (initial review and continuing reviews when applicable)

☐ If the study did not qualify as exempt, a copy of the OASD(HA)/DHA Institutional Agreement for IRB Review (IAIR) signed by the signature authority at the primary IRB.

Fillable version may be requested by e-mail at dha.ncr.dha-cs-mgt-mbx.hrpp@mail.mil