## **Amputation Care ECHO**

## **Facilitation Scorecard**

Date:					
Facilitator Name:					
Your Duty Station:					
Please rate the following statements below on today's session:	ee				
1 = Strongly disagree	Strongly Disagree				Strongly Agree
2 = Disagree	0	ь			Ã
3 = Neutral	ylgu	Disagree	Neutral	o	/lgr
4 = Agree	io	isa	ent	Agree	5
5 = Strongly Agree	St	D	ž	٣	St
1. Identifies and announces the main facilitator					
2. Starts session on time					
3. Ensures that all participants introduce themselves					
4. Identifies participants as they sign in late					
5. Facilitators look and speak directly into the camera					
6. Facilitator repeats questions/comments asked by participants when needed					
7. Encourages participants to introduce themselves prior to speaking					
8. Reminds participants to maintain confidentiality (HIPAA) – uses ECHO ID for case presentations					
9. Briefly reviews agenda					
10. Eliminates environmental distractions (avoids side conversations, rustling of papers, whispering,					
unnecessary gestures)					
11. The facilitator engages all group members					
12. Invites clinicians to present patient cases					
13. Summarizes patient case presentation in 5 to 6 sentences					
14. Provides evidenced based articles/references as needed to support recommendations given or to					
support discussion					

15. Shares all recommendations for treatment with participants, presenter, and other facilitators

16. Ensures that words such as "consider" or "recommend" are used when providing recommendations

Please rate the following statements below on today's session:	e G				
1 = Strongly disagree	Disagre				Agree
2 = Disagree		a)			
3 = Neutral	lgl)	gre	Га	a)	lg/
4 = Agree	Strongly	Disagree	Neutral	Agree	Strongly
5 = Strongly Agree	St	Ö	ž	Å	St
17. Requests feedback from participants who are attending session via telephone and video					
18. Is encouraging and never makes negative, offensive, or disrespectful comments					
19. Encourages participation by asking open ended questions					
20. The facilitator keeps the session on track by managing time, providing coaching or guidance as needed					
21. Facilitator gently re-directs when someone is critical or confrontational to a colleague					
22. Is supportive, engaging, and listens to peers					
23. Creates a supportive learning environment by allowing participants the opportunity to answer					
questions and contribute to the discussion					
24. Uses inappropriate responses as teachable moments					
25. Ends on time					

Comments:		