

PDTS Data Report Request Form

DHA Pharmacy Operations Division – South
DHA Pharmacy Analytics Support Section (PASS)

For information or assistance completing this form, e-mail dha.ibsa.pharmacy-ops.mbx.pass-dmt@mail.mil or call the PASS at 1-866-275-4732 or 210-536-6650, press option 1 and ask for a Data Management team member.

** Do not include PHI/PII (e.g. SSN, Name, or DoD ID) on the request form. A PASS team member will contact you for the information. **

Individual Request Report

Requestor's Name	
Title	
E-mail Address	
Phone Number	
MTF Site/Company/Organization	
Digital Signature	

Report Parameters

Date of Request	
Due Date Required	
Date Range	

Note: P-MART and WTU P-MART defaults to six months of data

CHOOSE ONLY 1 OF THE 3 REPORT TYPES BELOW:

1. Ad Hoc Request – Check 1 Report Type:

Select Service Category (ies): Mail MTF Retail Theater VA CHDR

Report Description:
Justification:

2. Program Integrity Request – Check 1 Report Type:

Drug Pharmacy Provider Patient

Report Description:
Justification:

3. Standard Report Request - Check 1 Report Type:

CD-MART [CD-MART Information](#)

P-MART [P-MART Information](#)

WTU P-MART [WTU-MART Information](#)

Other: Identify Report Number from reports library at [PDTS Standard Reports Library](#)

Report Number:

NOTICE: The requester acknowledges that criminal penalties under the Privacy Act (5 U.S.C. § 552a(i) (3)) or Health Insurance Portability and Accountability Act of 1996 may apply if it is determined that the requester, or any individual employed or affiliated therewith, knowingly and willfully obtained the file(s) under false pretenses. Further, the requester acknowledges that criminal penalties may be imposed under 18 U.S.C. § 641, which provides that if it is determined that the requester, or any individual employed or affiliated therewith, has taken or converted to his own use data file(s), or received the file(s) knowing that they were stolen or converted, they shall be fined under Title 18, imprisoned not more than 10 years, or both. In addition, the requester and any individual employed or affiliated therewith may be subject to civil suit under the Privacy Act for damages which occur as a result of willful or intentional actions which violate an individual's rights under the Privacy Act or Health Insurance Portability and Accountability Act of 1996.