### FORMAL APPEAL REQUEST Defense Health Agency Great Lakes DHA-GL

**Instructions:** Complete this form when submitting a formal appeal for denied medical care claim(s), denied pre-authorization request by the Defense Health Agency Great Lakes (DHA-GL) ONLY. See the DHA-GL website for detailed instructions at <a href="http://www.health.mil/greatlakes">http://www.health.mil/greatlakes</a>

#### **PRIVACY ACT STATEMENT**

This statement serves to inform you of the purpose for collecting personal information required by the Defense Health Agency Great Lakes and how it will be used.

## AUTHORITY: 10 U.S.C. Chapter 55, Medical and Dental Care; 32 CFR 199.17, TRICARE program; and E.O. 9397 (SSN), as amended.

### PURPOSE: To collect information from Military Health System beneficiaries in order to determine their eligibility for coverage under the TRICARE Program.

ROUTINE USES: Use and disclosure of your records outside of DoD may occur in accordance with 5 U.S.C. 552a (b) of the Privacy Act of 1974, as amended, which incorporates the DOD Blanket Routine Uses published at: http://dpcld.defense.gov/Privacy/SORNsIndex/BlanketRoutineUses.aspx.

> Any protected health information (PHI) in your records may be used and disclosed generally as permitted by the HIPAA Privacy Rule (45 CFR Parts 160 and 164), as implemented within DoD by DoD 6025.18-R. Permitted uses and discloses of PHI include, but are not limited to, treatment, payment, and healthcare operations.

# DISCLOSURE: Voluntary; however, failure to provide information may result in the denial of coverage.

#### REFERENCES: Governing Law- 10 U.S. Code § 1074a; and DODI 1241.01 - Line of Duty Determination for Medical and Dental Treatments and Incapacitation Pay Entitlements

Defense Health Agency - Great Lakes DHA-GL Worksheet 03 Rev. 3/15/2024  FORMAL APPEAL REQUEST Defense Health Agency Great Lakes DHAGL Instructions: Complete this form when submitting a formal appeal for denied medical care claim(s), denied pre-authorization request by the Defense Health Agency Great Lakes ONLY. See the DHA-GL website for detailed instructions at http://www.health.mil/greatlakes/		
1. Branch of Service (select one)     USAR     USAFR		
2. Name (Last, First, MI):	3. Rank or Grade:	4. SSN (full) / DOD ID
5. Duty Location (Unit name and location)		6. Daytime Phone # & Personal Email
7. Type of Appeal (select one):       Denied Claim       Denied Pre-authorization Request         8. Date of Injury/Illness (YYMMDD):       9. Date(s) of Care/Pre-authorization request (YYMMDD):		
10. Unit/Command Medical POC:		10A. POC Phone # (include area code)
Service Member's Signature:		Date Signed:
Please include necessary documentation and email, mail OR fax all documents to:		
EMAIL this form/documents to (Preferred): <u>dha.great-lakes.j-10.mbx.mmso-lod-misc@health.m</u> il Note: this box can only accept emails from .mil addresses FAX this form/documents to: 224-447-0152	MAIL this form/c	<u>documents to</u> : Agency Great Lakes (DHA-GL) / Road Ste 304