

REQUEST FOR AUTOPSY REPORT AND SUPPLEMENTAL INFORMATION

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10 USC, Section 1471
PRINCIPAL PURPOSE: To obtain records/reports/photos of remains by persons legally authorized access to this information.
ROUTINE USES: By Department of Defense and other agencies to document and authorize actions necessary for the release of post-autopsy supplemental information.
DISCLOSURE: Disclosure of requested information is voluntary. Without disclosure your desires may not be recorded and accommodated.

NAME OF DECEASED (Last, First, Middle Initial) IF HAND-WRITTEN, PLEASE USE BLACK OR BLUE INK	SERVICE/RANK OF DECEASED	SSN OF DECEASED OR DOD ID #
TYPED OR PRINTED NAME OF REQUESTOR	REQUESTOR DAYTIME PHONE NUMBER(S)	
RELATIONSHIP TO DECEASED/REASON FOR NEED TO KNOW	REQUESTOR EMAIL	
	FOR AFMES USE: RECEIPT DATE/TIME	

I, the undersigned, am requesting to receive a copy of the official autopsy report written and maintained by the Office of the Armed Forces Medical Examiner and/or the official photographs taken during autopsy.

I wish to receive the following (select one or both):

_____	I would like to receive a copy of the official autopsy report written by the Office of the Armed Forces Medical Examiner.
Initials	
_____	I would like to receive the photographs taken by the Office of the Armed Forces Medical Examiner documenting the autopsy.
Initials	

I understand official federal business requests will be sent via encrypted email and/or CD/DVD unless otherwise specified. I understand I may elect to receive materials requested for personal reasons at my home address or choose another individual (such as a casualty assistance officer, family member, counselor, etc.) to whom the requested information is sent on my behalf.

Please send the requested information to the following (select one):

_____	Official Business Request. Send via encrypted email and/or CD/DVD (unless otherwise specified):	
Initials	OFFICIAL GOVERNMENT EMAIL (MANDATORY)	
_____	Personal Request. Please deliver the requested material to my home address:	
Initials	SHIPMENT ADDRESS (NOTE: FEDEX DOES NOT DELIVER TO P.O. BOXES)	RELATIONSHIP TO ADDRESSEE
_____	Personal Request. Please deliver the requested material to the following individual on my behalf:	
Initials	TYPED OR PRINTED NAME OF ADDRESSEE	ADDRESSEE DAYTIME PHONE NUMBER(S)
	SHIPMENT ADDRESS (NOTE: FEDEX DOES NOT DELIVER TO P.O. BOXES)	RELATIONSHIP TO ADDRESSEE

SIGNATURE OF REQUESTOR	DATE
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PLEASE INCLUDE A PHOTOCOPY OF A CURRENT GOVERNMENT-ISSUED PHOTO ID WITH YOUR REQUEST.

We cannot process your request without verification of your identity and your legal right to this information, in accordance with Health Insurance Portability and Accountability Act (HIPAA) regulations.

IF YOU ARE REQUESTING THIS INFORMATION FOR OFFICIAL BUSINESS, PLEASE INCLUDE A COPY OF YOUR APPOINTMENT LETTER OR A MEMORANDUM OF JUSTIFICATION ON FORMAL LETTERHEAD CITING YOUR NEED TO KNOW.

If you have questions, please contact the Armed Forces Medical Examiner System at (302) 346-8648. Submit this request form and a copy of your ID or letter of justification via one of the following modes:

Email: usarmy.dover.medcom-afmes.mbx.operations@mail.mil
 Fax: (302) 346-8819
 Mail: Armed Forces Medical Examiner System
 Attn: Autopsy Examination Report Request
 115 Purple Heart Drive
 Dover Air Force Base, DE 19902