



U.S. DEPARTMENT OF ENERGY

Office of Small and Disadvantaged Business Utilization

First Annual Service-Disabled Veteran-Owned Small Business Opportunity Day

Thursday, November 9, 2017 ♦ 9:30 AM – 3:00 PM (EST)
 Department of Energy’s Germantown Auditorium
 19901 Germantown Road ♦ Germantown, Maryland 20874

AGENDA*	
8:30 – 9:30 AM	Registration and Check-In
9:30 – 10:00 AM	<ul style="list-style-type: none"> • Message from Master of Ceremony Mark Lochbaum, Lead Small Business Specialist, Office of Small and Disadvantaged Business Utilization (OSDBU), U.S. DOE • Posting of Colors Joint Services Color Guard • National Anthem Patrice Carthern, Administrative Support Specialist, and Vocalist, Office of Economic Impact and Diversity, U.S. DOE
10:00 – 10:10 AM	Welcome Message Charles R. Smith, Director, OSDBU, U.S. DOE, Christy Jackiewicz, Deputy Director, OSDBU, U.S. DOE and Jim Green, Lead Veteran Small Business Specialist, OSDBU, U.S. DOE
10:10 – 11:00 AM	General Session: How to Do Business with DOE Kent L. Hibben, Senior Policy Analyst, OSDBU, U.S. DOE
11:00 – 11:55 AM	General Session: How to Do Business with DOE through General Services Administration (GSA) John Burchill, IT Account Manager, Customer Engagement Division, GSA and James Harrington, Jr., GSA Customer Service Director for DOE, National Capital Region
11:55 AM – 12:00 PM	Closing Remarks Charles R. Smith, Director, OSDBU, U.S. DOE and Christy Jackiewicz, Deputy Director, OSDBU, U.S. DOE
12:00 – 1:30 PM	Lunch on Own
1:30 – 3:00 PM	Networking and Business Counseling <ul style="list-style-type: none"> • DOE OSDBU Acquisition Team • DOE Small Business Program Managers • GSA, SBA, PTAC, and SCORE Representatives
3:00 PM	Adjournment

*Agenda is subject to change.