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THE ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, DC 20301-1200

**18 December 1998**

**MEMORANDUM FOR:** ASSISTANT SECRETARY OF THE ARMY  
ASSISTANT SECRETARY OF THE NAVY  
ASSISTANT SECRETARY OF THE AIR FORCE

**SUBJECT:** Policy Memorandum – Physical Examinations for ROTC Applicants

The Department of Defense (DoD) authorizes applicants for Service Academies, ROTC Scholarship Programs and the Uniformed Services University of the Health Sciences (USUHS) to accomplish their initial physical examination and additional testing/evaluations through Service Military Treatment Facilities (MTFs). Most scholarship applicants do not have any association or beneficiary status with DoD. The capability to give appointments for physical examinations to accession candidates has been significantly reduced. Additional operational commitments have also caused MTF Commanders to limit or cease commissioning examinations.

ROTC applicants and applicants to the Service Academies, USUHS, and Officer Training School should receive consistent scheduling priority to receive physical examinations and additional tests/evaluations in order to ensure timely and quality examinations. Applicants for entry into these programs and prospective flight personnel for the Air Force should be treated as mission related priorities with scheduling precedence associated with priority group 1 (as defined in ASD (HA) policy memorandum 97-041, 18 March 1997).

This policy is effective January 1, 1999. Please forward a formal implementation plan within 120 days. My point of contact for this project is COL Margaret Knapp, who may be reached at (703) 681-1703.

Dr. Sue Bailey

**HA Policy 99-003**

cc:

Surgeon General of the Army  
Surgeon General of the Navy  
Surgeon General of the Air Force  
Under Secretary of Defense (Personnel & Readiness)

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Last update: 1/6/1999