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NAVADMIN 241/17

SUBJ/2017-2018 NAVY INFLUENZA VACCINATION AND REPORTING POLICY/

REF/A/INST/DOD/9JUN2014/
REF/B/MEMO/OASD (HA)/4APR2008/
REF/C/DOC/32 CFR PART 199.21/1DEC2016/
NARR/REF A IS THE DODI 6025.19 INDIVIDUAL MEDICAL READINESS
ADDRESSING RESPONSIBILITIES AND PROCEDURES FOR MONITORING AND ON
INDIVIDUAL MEDICAL READINESS. REF B IS THE ASSISTANT SECRETARY OF
DEFENSE FOR HEALTH AFFAIRS MEMO MANDATING DEPARTMENT OF DEFENSE
(DOD) CIVILIAN HEALTHCARE WORKER INFLUENZA IMMUNIZATIONS. REF C IS
32 CFR PART 199.21, CIVILIAN HEALTH AND MEDICAL PROGRAM OF THE
UNIFORMED SERVICES (CHAMPUS)/TRICARE: TRICARE PHARMACY BENEFITS
PROGRAM/

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RMKS/1. Influenza or "flu" has the potential to adversely impact
Navy force readiness and mission execution. The Centers for Disease
Control and Prevention estimates that influenza has resulted in
between 9.2 million and 35.6 million illnesses; between 140,000 and
710,000 hospitalizations; and between 12,000 and 56,000 deaths
annually since 2010 in the United States.

2. Influenza vaccination and reporting.

a. Influenza Disease Prevention. Vaccination is the primary
method to reduce risk of influenza by enhancing force immunity.
Maintaining a clean work environment, good hygiene practices, and
managing workforce exposure (e.g., social distancing, tele-working,
and sick leave) are effective methods to reduce the risk of
spreading influenza.

b. Influenza Vaccine. Only injectable vaccine will be
available for the 2017-2018 influenza season.

c. Influenza Vaccine Priority. U.S. Navy ships and fleet
assets have been identified by the Defense Logistics Agency (DLA) as
a vaccine priority group for the 2017-2018 influenza season.

d. Influenza Vaccine Requisitions. Vaccine Information and
Logistics System (VIALS) is the online requisition system for
seasonal influenza vaccines. VIALS is used to electronically track
requisitioned vaccines via Military Standard Requisitioning and
Issuing Procedures, and simplify vaccine requisitions to enable
electronic tracking of vaccine orders from requisition to receipt.
The VIALS web site is Common Access Card enabled.
Please visit: https://gov_only.nmlc.med.navy.mil/int_code03/vials/.

e. Influenza Vaccine Ordering. Navy influenza vaccine is
batch-ordered by Naval Medical Logistics Command (NAVMEDLOGCOM) from
the DLA using command requirements in VIALS. Navy influenza vaccine

https://www3.oix.navy.mil/upload/DraftMsgWebForm_TORRES.TATIANA.TAMARA.1008956975__09... 9/28/2017
is centrally funded.

f. Influenza Vaccine Shipping. The vaccine shipping schedule is Monday/Friday to Outside the Contiguous United States locations and Monday/Tuesday/Wednesday to Contiguous United States locations to ensure same day receipt is available on the receiving end. DLA Troop Support Medical (DLA-TSM) does not ship on holidays or weekends, and will only ship on Thursdays on a case-by-case basis.

g. Influenza Vaccine Integrity:

(1) Active Duty Commands. All Influenza vaccine shipments will arrive with temperature monitors. Monitors must be returned to the DLA-TSM cold chain office, regardless of alarm status. Temperature monitors must be shipped per the provided instructions and shipping envelopes.

(a) No Alarm Status. Units have 72 hours (three business working days) from the time of receipt of vaccine to document, administer, and report vaccination. The 72-hour requirement begins immediately only if the temperature monitor is a no alarm upon receipt.

(b) Alarmed Status. Do not administer vaccine; suspend the vaccine in your refrigerator, as instructed. Return the temperature monitor, along with the completed instruction sheet, to DLA-TSM for approval or disapproval to use the vaccine. The 72-hour requirement does not begin until the vaccine has been cleared for use by DLA-TSM.

(2) Reserve Component Commands. Because Reserve Component Command schedules vary, shipment dates must be coordinated to arrive the week of a drill weekend. All shipments will arrive with temperature monitors. Monitors must be returned to the DLA-TSM cold chain office, regardless of alarm status. Temperature monitors must be shipped per the provided instructions and shipping envelope.

(a) No Alarm Status. Units have one drill weekend from the time of receipt of vaccine to document, administer, and report vaccination. The one drill weekend requirement begins immediately only if the temperature monitor is a no alarm upon receipt.

(b) Alarmed Status. Do not administer vaccine; suspend the vaccine in your refrigerator, as instructed. Return the temperature monitor, along with the completed instruction sheet, to DLA-TSM for approval or disapproval to use the vaccine. Reserve units will have one drill weekend from the time the vaccine is cleared for use by DLA-TSM.

h. Influenza Vaccine Exercise. Previous influenza seasons have been used to exercise and evaluate mass vaccination scenarios. These coordinated mass vaccination campaigns provide rapid and efficient vaccinations to protect the maximum number of susceptible persons. Based on lessons learned, process improvements are made to delivery and reporting procedures.

i. Influenza Vaccination Compliance.

(1) Navy Military Personnel. The seasonal influenza vaccination is mandatory for all DoD uniformed personnel who are not medically or administratively exempt, per reference (a). Any refusal to receive the influenza vaccine will constitute a failure to obey a lawful order and may be punishable under the Uniform Code of Military Justice and/or result in administrative action. Prior to receiving the influenza vaccine, Navy Active/Reserve Component personnel shall have access to healthcare providers to discuss
objections or concerns with influenza vaccination. Commands should consult with the servicing Staff Judge Advocate General for additional guidance on influenza vaccination non-compliance.

(2) Navy Civilian Personnel. Mandatory influenza vaccination is a condition of employment for all civilian health care workers providing direct patient care in DoD medical treatment facilities (MTF), per reference (b). Influenza vaccination is mandatory for all civilians where it is written in their position description as a condition of employment. Other Navy civilian personnel are highly encouraged to receive influenza vaccinations.

(3) TRICARE Beneficiaries. Reference (c) authorizes retail network pharmacies to administer the seasonal influenza vaccine. TRICARE beneficiaries may receive influenza vaccination with no co-pay at authorized retail network pharmacies offering vaccines. Beneficiaries are encouraged to contact the pharmacy regarding age restrictions as some pharmacies do not administer the influenza vaccine to individuals less than 18 years of age.

j. Influenza Vaccination Reporting. Active and Reserve Component Navy force vaccination administration compliance will be monitored via the Medical Readiness Reporting System (MRRS). Designated command personnel will access MRRS to track their personnel to ensure compliance.

(1) Commands will request access to MRRS based on their unit identification code by submitting a system access authorization request available at: https://mrrs.sscno.nmci.navy.mil/mrrs/secure/welcome.m (note: MRRS web address is case sensitive). Point of contact/MRRS program office/email: mrrspo(at)navy.mil/ (800) 537-4617/(504) 697-7070/ DSN: 647-7070.

(2) Commands must ensure that documentation of influenza vaccine administration is coded to accurately reflect the injectable type of vaccine given.

(3) Afloat units will enter influenza immunizations into the Shipboard Automated Medical System/Theater Medical Information Program for subsequent transfer to MRRS.

(4) All personnel who receive the vaccination from a retail network pharmacy must provide documentation of vaccination to the command no later than the next duty or drill day to ensure compliance is appropriately recorded in MRRS.

(5) Units have 72 hours from the time of receipt of vaccine to document, administer, and report vaccination. If the 72 hour requirement cannot be met, unit situation reports will be submitted to the respective Immediate Superior in Command and Type Commanders. Situation reports are not required if the temperature monitor is in alarmed status and the unit is merely awaiting disposition from DLA-TSM.

k. Navy Goals and Performance Standards.

(1) All Navy operational units and MTFs will administer the 2017-2018 influenza vaccination to meet the 90 percent vaccination goal by 15 December 2017 for Active and Reserve Component, and 100 percent vaccine access total for Navy family (includes dependents, other beneficiaries, and Department of the Navy civilians). Active coordination between command leadership, public affairs officers, and medical personnel is necessary to achieve success.

(2) Influenza Vaccination Performance Standards. The
following metrics will be monitored:

(a) Navy VIALS reports 100 percent of shipped vaccine received on board by fleet and Navy units by 1 December 2017.

(b) MRRS reports 90 percent of Active and Reserve Component vaccinated by 15 December 2017. Commands will coordinate with the servicing MTF to align command-wide vaccinations with Navy vaccination goals. Medical personnel at servicing MTFs will expeditiously report vaccinations in MRRS.

3. Released by VADM A. L. Lewis, Deputy Chief of Naval Operations for Operations, Plans and Strategy (N3/N5)