



**DEFENSE HEALTH AGENCY**  
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**JAN 23 2019**

**MEMORANDUM FOR MS. RAHWA A. KELETA, CHIEF, DEFENSE HEALTH  
AGENCY PRIVACY AND CIVIL LIBERTIES OFFICE**

**SUBJECT: Designation of the Defense Health Agency Health Insurance Portability and  
Accountability Act Privacy Officer and Health Insurance Portability and  
Accountability Act Security Officer**

The Defense Health Agency (DHA) Health Insurance Portability and Accountability Act (HIPAA) Privacy Officer and HIPAA Security Officer has been delegated to Ms. Rahwa A. Keleta. The HIPAA of 1996, Public Law 104-191, as well as the Department of Defense (DoD) 6025.18-R, "Health Information Privacy Regulation", and any successor issuances, and the DoD Instruction 8580.02, "Security of Individually Identifiable Health Information in DoD Health Care Programs", and any successor issuances, require that a covered entity designate a HIPAA Privacy Officer and a HIPAA Security Officer who are responsible for the development and implementation of policies and procedures required under each set of regulations.

The DHA HIPAA Privacy Officer and HIPAA Security Officer, will have the overall responsibility for: maintaining the privacy, confidentiality, and security of health information; to ensure compliance with state and Federal laws; develop appropriate organizational initiatives; and exercise ethical decision-making. The DHA HIPAA Privacy Officer and HIPAA Security Officer has signature authority for approval of routine HIPAA privacy and HIPAA security correspondence.

A handwritten signature in black ink, appearing to read "Guy T. Kiyokawa", is positioned above the typed name.

Guy T. Kiyokawa, SES  
Deputy Director