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Agenda

- Background
- CSE v13 Procedure Additions, Modifications, Deletions & Rate Methodology Update
- CSE v13 Functionality
- CSE v13 Practice Scenario
- CSE v13 Distribution & Effective Date
- Questions & Answers
Background
What Constitutes a Cosmetic Procedure?


- Cosmetic surgery – “Any elective plastic surgery performed to reshape normal structures of the body in order to improve the patient’s appearance or self-esteem.”
- Reconstructive surgery – “Any plastic surgery performed on abnormal structures of the body which are caused by congenital defects, developmental abnormalities, trauma, infection, tumors, or disease. Reconstructive surgery is generally performed to improve function, but may also be done to approximate a normal appearance.”
Elective cosmetic surgery is **not** a TRICARE covered benefit.

**However,** DoD Health Affairs Policy 05-020 authorizes elective cosmetic surgery in military treatment facilities (MTFs) to “support graduate medical education, board eligibility and certification, and skill maintenance for certified specialists.”

Services are provided on a “space available” basis and limited to:
- TRICARE-eligible beneficiaries (including TRICARE for Life) who will not lose eligibility for at least 6 months.
- Active duty personnel who have written permission from their unit commander.

**All patients** are fully responsible for surgical fees, applicable institutional and anesthesia charges, as well as the cost of all implants, cosmetic injectables, and other separately billable items associated with elective cosmetic procedures. Patients may also be responsible for follow up care.
MHS Elective Cosmetic Procedure Process

Patient Presents for Surgery Consult

Provider Examines Patient

Provider Determines Procedure is Elective Cosmetic

Provider Completes CSE Superbill (Generates Unofficial Estimate, optional)

Patient Takes CSE Superbill to MSA Clerk

MSA Clerk Enters Information into CSE & Generates Official Estimate

MSA Clerk Prints CSE Report including Letter of Acknowledgment (LOA) and Gives to Patient

Patient signs LOA & prepays for surgery if scheduled
1) **Advance Payment Required**
Estimated charges must be paid, in full, prior to receiving treatment.

2) **Prices Subject to Change**
Rates are not guaranteed until estimated charges have been paid in full.

3) **Additional Charges May Apply**
There may be additional charges for ancillary services, as well as unforeseen, but necessary, procedures undertaken during the procedure.

4) **Global Periods**
Postoperative visits that are unrelated to the original procedure, or that occur after the global period has expired, will incur additional charges.

5) **Refunds**
Refunds are processed for procedures not performed.

6) **Follow-up Care**
Follow-up care is not guaranteed in an MTF and in accordance with TPM Chapter 4, Section 1.1, complications of cosmetic surgery procedures are excluded from coverage.
The DHA UBO Program Office is responsible for providing current rates for elective cosmetic procedures in the Military Health System (MHS).

The DHA UBO Cosmetic Surgery Estimator (CSE) calculates charges for elective cosmetic procedures.
- Factors in all potential procedure costs, including professional, facility, anesthesia professional fees, and the cost of implants and pharmaceuticals.

Rates used in the CSE are updated annually and are based on what TRICARE will allow.

Released and effective 1 July.
CSE v13 Procedure Additions, Modifications, Deletions & Rate Methodology Update
Elective Cosmetic Procedures

• Only procedures included in CSE can potentially be performed as elective cosmetic procedures
  – Procedures may be performed as medically necessary if documented as such
  – Medically necessary procedures are not priced in the CSE
• Many procedures added to CSE because of feedback from the field
  – If you have any suggested elective cosmetic procedures, contact the DHA UBO Helpdesk at ubo.helpdesk@altarum.org
  – DHA review and approval necessary
New CSE codes:

- There are no modifications, additions, or deletions of procedures in v13
Elective Cosmetic Procedure Rate Methodology

- Professional Fees
- Facility Fees
- Anesthesia Fees
- Cost of Implants & Pharmaceuticals (e.g., Breast Implants, Chin Implants, Botox®, Restylane®)

= TOTAL COST
CSE v13 contains two types of rates for the institutional cost of a procedure performed in an outpatient setting:

- Ambulatory Payment Classification (APCs)
  - Used for bedded facilities (Hospitals)
- Ambulatory Surgical Center (ASCs)
  - Used for non-bedded facilities (Clinics)

The rates used are determined by DMIS ID

For some procedures, the cost of the device is included in the APC charge

- This applies to 9 CSE procedures: 19325, 19342, 19357, 17999-Y2189, 17999-5835, 17999-5837, 65760, 65765, and 65767
- When generating estimates for these procedures, do not charge for additional devices or implants
• Pharmaceutical prices pre-populated for: Botox®, Dysport®, and Xeomin®
  – Botox® CY17 TRICARE Allowable Price: $5.94/unit (was $5.35 in CY16)
  – Dysport® CY17 TRICARE Allowable Price: $1.59/unit (was $.82/unit in CY16)
  – Xeomin® CY17 TRICARE Allowable Price: $4.93/unit (was $2.85 in CY16)
• Ability to override the pre-populated prices if the local MTF pharmacy provides a price for the pharmaceutical
• Unit price needs to be populated for fillers/injectables based on MTF’s cost
• Field for input of chemodenervation pharmaceutical units to allow for more than 50
CSE v13 Functionality
Patient Presents for Surgery Consult

Provider Examines Patient

Provider Determines Procedure is Elective Cosmetic

Provider Completes CSE Superbill (Generates Unofficial Estimate, optional)

Patient Takes CSE Superbill to MSA Clerk

MSA Clerk Prints CSE Report including Letter of Acknowledgment (LOA) and Gives to Patient

Patient signs LOA & prepays for surgery if scheduled

MSA Clerk Enters Information into CSE & Generates Official Estimate
<table>
<thead>
<tr>
<th>Procedure Description</th>
<th>Code</th>
<th>Bi</th>
<th>Qty</th>
<th>Code</th>
<th>Bi</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Removal of skin tags, up to 15 lesions</td>
<td>11200</td>
<td></td>
<td></td>
<td>15824</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Removal of skin tags, ea add 1-10 lesions</td>
<td>11201</td>
<td></td>
<td></td>
<td>15825</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shaving of Epidermal or Dermal Lesions (single lesion)</td>
<td>11208</td>
<td></td>
<td></td>
<td>15826</td>
<td></td>
<td></td>
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<tr>
<td>Scalp, neck, hands, feet, genitalia</td>
<td>11209</td>
<td></td>
<td></td>
<td>15827</td>
<td></td>
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</tr>
<tr>
<td>Excision of Benign Lesion (Including margins)</td>
<td>11210</td>
<td></td>
<td></td>
<td>15828</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Face, ears, eyelids, nose, lips, mucous membrane</td>
<td>11211</td>
<td></td>
<td></td>
<td>15829</td>
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<td></td>
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<tr>
<td>Face, ears, eyelids, nose, lips, mucous membrane</td>
<td>11212</td>
<td></td>
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<td>15830</td>
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<tr>
<td>Face, ears, eyelids, nose, lips, mucous membrane</td>
<td>11213</td>
<td></td>
<td></td>
<td>15831</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**INSTRUCTIONS:** Circle/highlight Procedure Description; check Bilateral (Bi) column; and enter the Quantity (Qty) of each procedure.
• Users required to input DMIS ID:
  – To download CSE files from ubocse.org
  – To use CSE v13
  – Only users from facilities that have indicated they allow/perform cosmetic procedures can access CSE.
  – Submit requests to DHA UBO for access: ubo.helpdesk@altarum.org
New in CSE v13: Provider Access to CSE

- MSA staff provide to providers upon request
- MSA staff enter DMIS ID, then password supplied by DHA UBO
- Providers enter “PROV” when prompted for DMIS ID, no password required
- Estimates generated by Provider clearly marked
- Official cost estimate must be generated by MSA Office

- Note: Provider access continues with all subsequent versions
Section 1: Enter a Primary Procedure

Section 2: Costs are automatically calculated

Section 3: 
- Edit Estimate Entries
- View, Print, Save a Cost Report
Section 1: Additional Procedure Entry Form

Section 2: List of Additional Procedures Added to the Estimate
• Guide provides line-by-line “how-to” instructions

• Available as a PDF and as the Help function in the CSE
  – Press F1 in the CSE to access the User Guide

• Includes quick reference tables that summarize various categories of procedures

• Added a list of cost ranks to Appendix of User Guide
CSE v13 Practice Scenario
A patient is having three (3) .3cm trunk lesions removed (CPT® 11300). A patient is also scheduled to have 28 skin tags removed (CPT® 11200 and 11201). The procedures will be performed:

1) In Provider’s Office setting
2) With local anesthesia
• Once the estimate is generated, print a cost estimate and internal detail report
CSE v13 Distribution & Effective Date
The CSE v13 application and all associated materials will be available for download from the DHA UBO CSE Web site at: https://www.ubocse.org

Files will be password protected for controlled access

User ID and password will be distributed to UBO Service and NCR MD Program Managers who will disseminate information to MTF staff
• Items included in CSE v13 package:
  – CSE v13 Access database
  – CSE v13 User Guide
  – CSE v13 Superbill
  – CSE v13 Provider’s Guide to the Superbill
  – CSE v13 Glossary
  – CSE v13 Patient Guide
• Updated “Elective Cosmetic Procedures” section of UBO User Guide
  – Revised April 2014

• Available at UBO Web site: https://health.mil/Military-Health-Topics/Business-Support/Uniform-Business-Office/UBO-Rates-Overview

• 2006 version of the UBO Manual DoD 6010.15-M is the most current version
  – Upcoming Manual updates do not change cosmetic surgery policy
  – Still reiterates and reinforces requirements in the 2005 HA Policy 05-020 memorandum
Summary

- Code Additions, Modifications, Deletions
- CSE v13 Rates
- Letter of Acknowledgment
- Provider Version
- APC and ASC Guidance Reminder
- CSE v13 Distribution and Effective Date
Questions?
Access Questions

1. My CSE Login/Password is not working, how do I obtain a new one?
2. I keep getting an error message when I try to open the CSE, what do I do?
3. How do I obtain access to the CSE for my MTF?

Patient Questions

4. Patient has complication from cosmetic surgery procedure performed in our facility and requests treatment of these areas. Pay vs not?
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  – Login prior to the broadcast with your: 1) full name; 2) Service affiliation; and 3) e-mail address
  – View the entire broadcast
  – After completion of both of the live broadcasts and after attendance records have been verified, a Certificate of Approval including an AAPC Index Number will be sent via e-mail to participants who logged in or e-mailed as required. This may take several business days.

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  – Complete a post-test available *within* the archived webinar
  – E-mail answers to UBO.LearningCenter@federaladvisory.com
  – If you receive a passing score of at least 70%, we will e-mail MHS personnel with a .mil email address a Certificate of Approval including an AAPC Index Number

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