

DHA UBO Webinar: ABACUS Custom Tools Report

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Presented by: Eli Hochberg, DHA UBO Support November 2022

Agenda

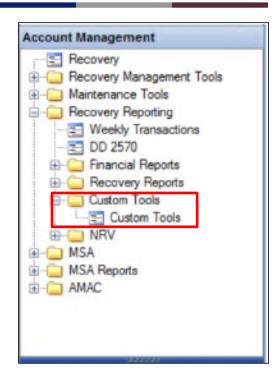
- What is ABACUS Custom Tools?
- Available ABACUS Custom Tools reports
- Running a report in ABACUS Custom Tools
- Tips and Tricks
- Specific ABACUS Custom Tools reports
- ABACUS Resources





ABACUS Custom Tools

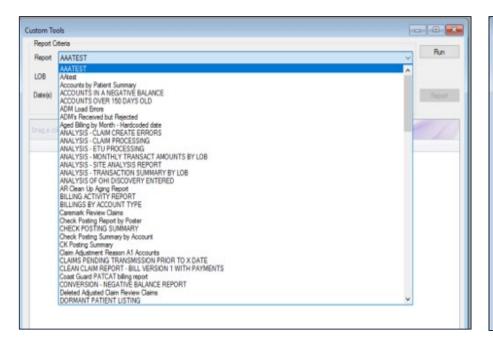
- ABACUS Custom Tools is a collection of reports* found within each MTF database.
- Custom Tools reports are run using a selected Line of Business (LOB) and specified date range.
 - The reports available within ABACUS Custom Tools may vary by MTF database

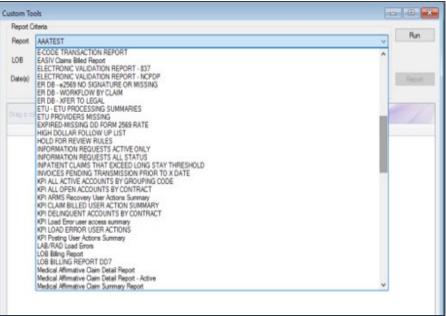






Available Reports

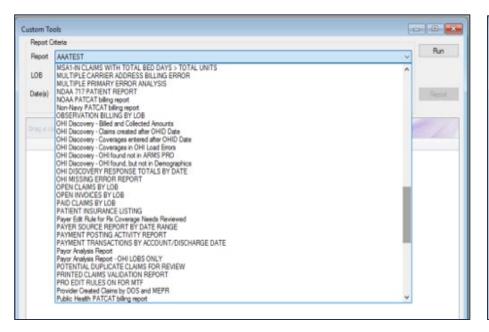


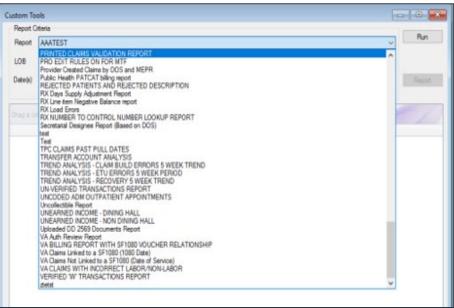






Available Reports

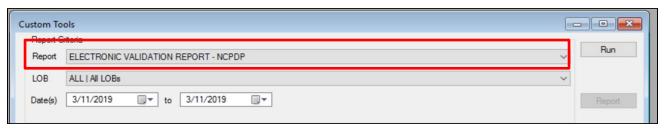








Step #1: Select desired report from "Report" drop down



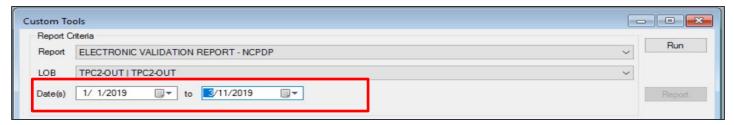
Step #2: Select desired LOB from "LOB" drop down



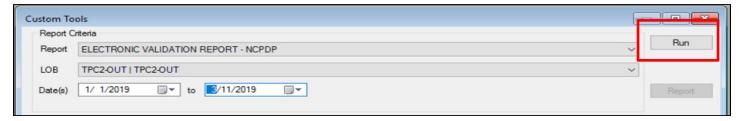




Step #3: Select desired date range



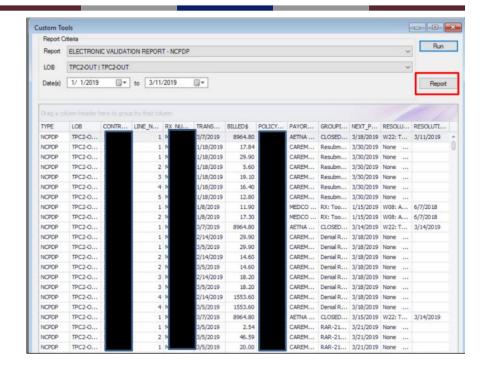
Step #4: Select "Run"







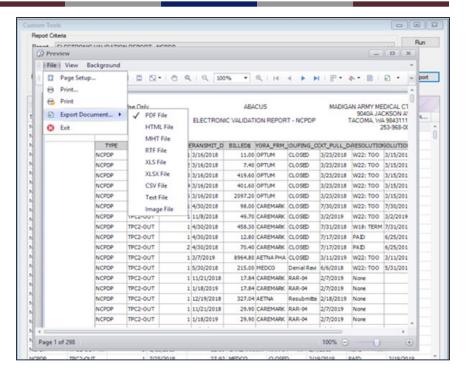
 Step #5: Select report to export







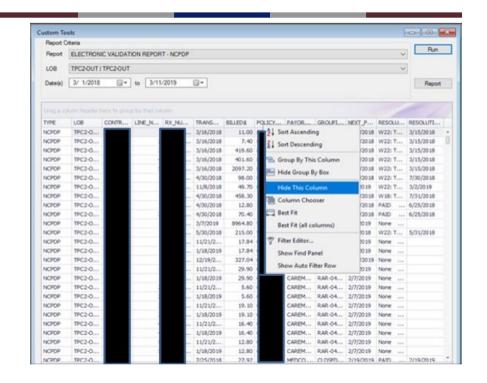
 Step #6: Select desired file option for exporting (e.g., pdf, excel, text)







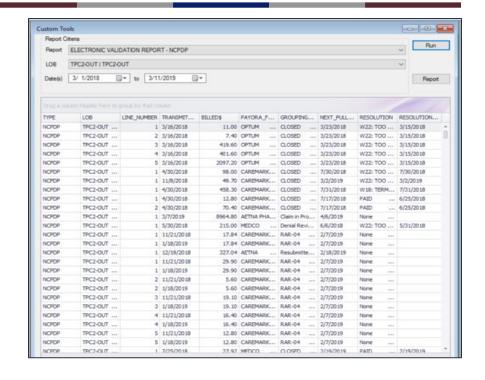
Columns containing
 PHI/PII can be removed
 prior to exporting the
 report by right clicking on
 the column and selecting
 "Hide This Column"





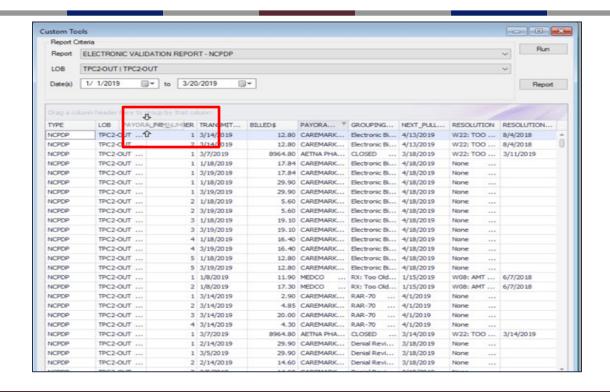


 Columns previously selected (Control #, Rx #, Policy #) are now removed from the report





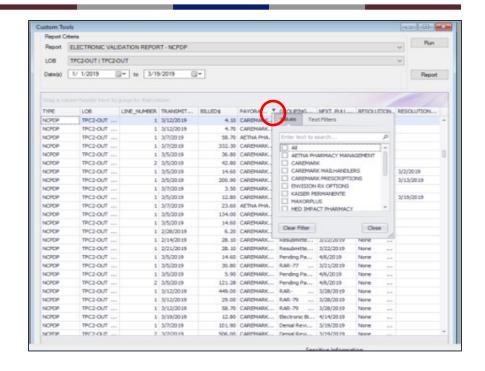








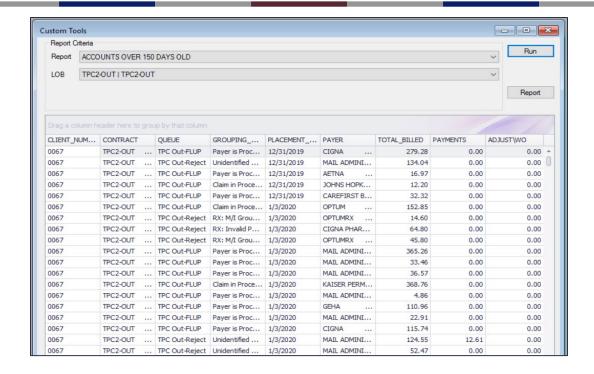
Select filter icon to filter column values







Accounts Over 150 Days Old







Accounts Over 150 Days Old

Content

- Displays accounts over 150 days old
- DMIS ID, LOB, Control #, Queue, Grouping Code, Placement Date, Payer, Total Billed, Payments, Adjustments/Write-Offs

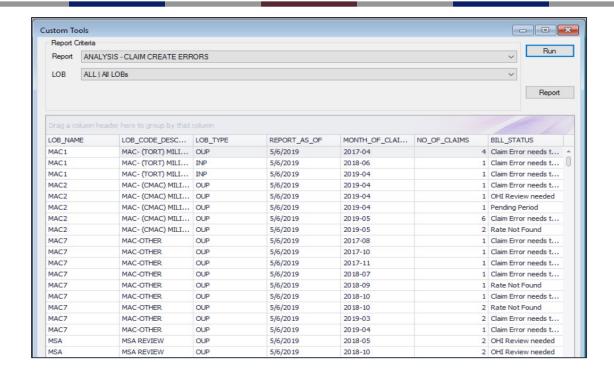
Benefits

- Identifies accounts that have a current grouping which requires additional action or follow up
- Allows users to prioritize older accounts and avoid timely filing issues





Analysis – Claim Create Errors







Analysis – Claim Create Errors

Content

- Displays accounts that have an interface error
- Line of Business (LOB), LOB Type, Bill Status

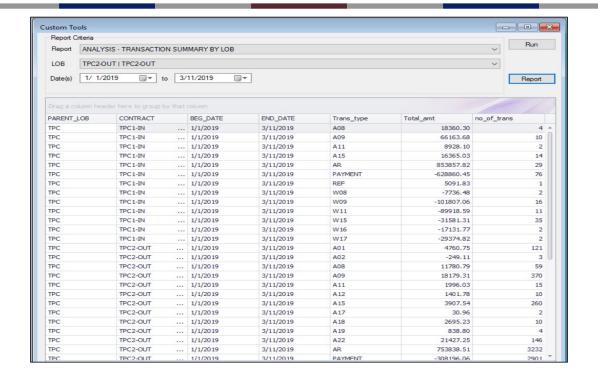
Benefits

- Identifies accounts which require error resolution prior to billing
- Errors include Rate Not Found, Claim Held Review, Claim Error, Dental Review Required





Analysis – Transaction Summary by LOB







Analysis – Transaction Summary by LOB

Content

- Displays total amounts associated with various transaction types (e.g., A08, PAYMENT, REF, W08)
- LOB, Begin Date, End Date, Transaction Type, Total Amount, # of Transactions

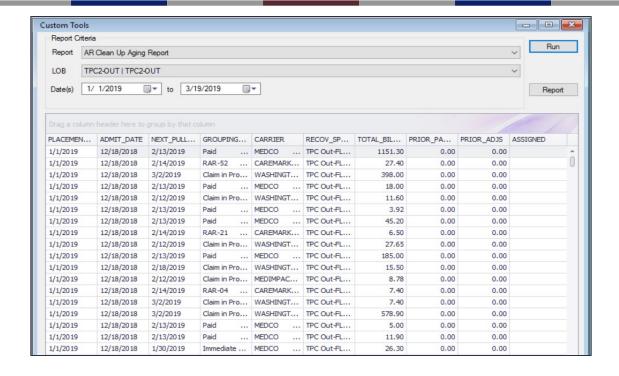
Benefits

 Allows users to report total amounts adjusted, paid, refunded, and written off





AR Clean Up Aging Report







AR Clean Up Aging Report

Content

- Displays billed amounts in different recovery queues (e.g., in-process, denial, rejection, follow-up)
- Placement Date, Admit Date, Next Pull Date, Grouping Code, Payer, Recovery Queue, Total Billed, Prior Payment, Prior Adjustments, Assigned

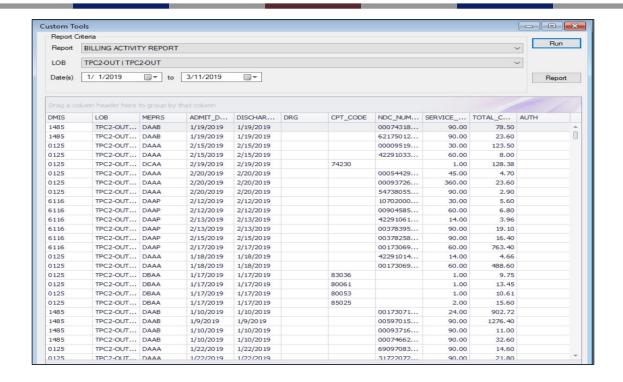
Benefits

- Provides data elements for non-Rx follow-up
- Users can filter amounts billed by payer allowing for quick sorting patterns





Billing Activity Report







Billing Activity Report

Content

- Used to analyze amounts billed at the account level
- MEPRS, Control #, Admit Date, Discharge Date, DRG, CPT Code,
 NDC #, Service Units, Total Charges

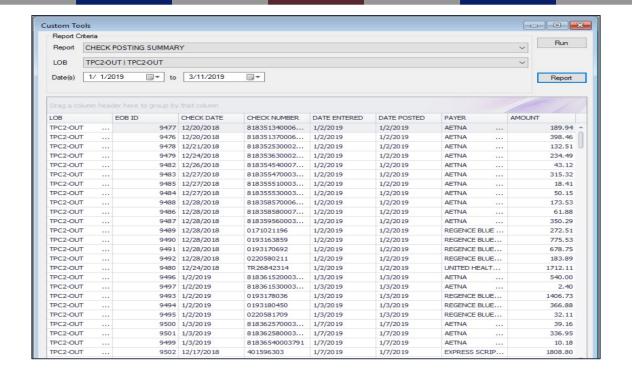
Benefits

- Provides insight into what has been billed or not billed for a patient stay
- Total charges for CPT Code, DRG, or MEPRS Code can be identified





Check Posting Summary







Check Posting Summary

Content

- Listing of checks posted and corresponding amounts
- EOB ID #, Check Date, Check #, Date Entered, Date Posted, Payer,
 Amount

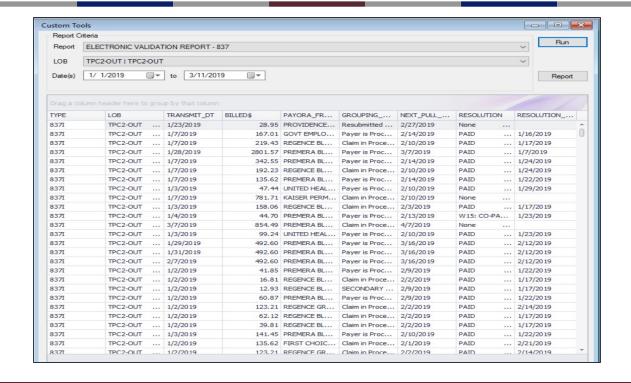
Benefits

- Can be used as a verification tool for check posting
- Allows for analysis between check date and date posted





Electronic Validation Report - 837







Electronic Validation Report - 837

Content

- Displays amounts billed electronically by payer
- Control #, Transmit Date, Billed Amount, Policy #, Payer, Grouping Code, Resolution, Resolution Date

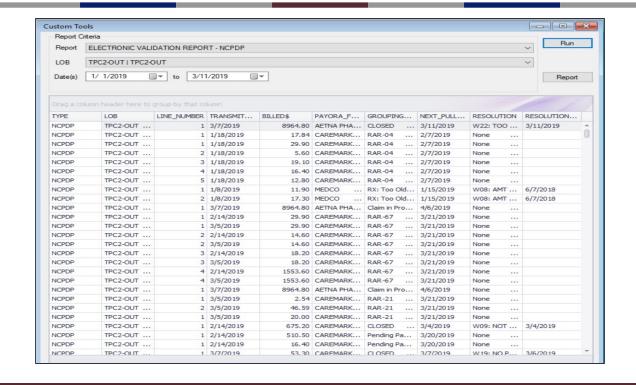
Benefits

- Allows users to view the status of billed amounts at the payer level
- Identifies problem payers





Electronic Validation Report - NCPDP







Electronic Validation Report - NCPDP

Content

- Displays amounts billed electronically by payer for pharmacy claims
- Control #, Rx #, Transmit Date, Billed Amount, Policy #, Payer, Grouping Code, Resolution, Resolution Date

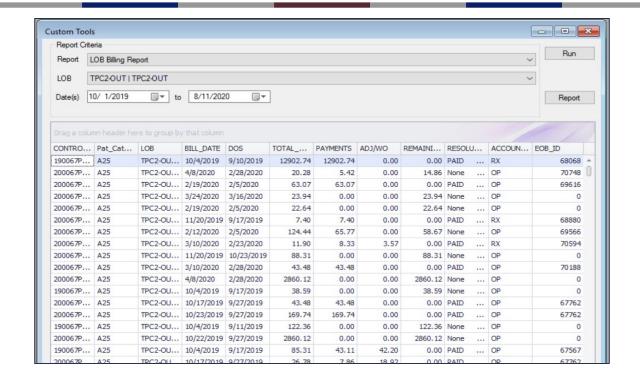
Benefits

- Allows users to view the status of billed amounts at the payer level
- Identifies problem payers





LOB Billing Report







LOB Billing Report

Content

- Provides billing activity and associated payments, adjustments and remaining balance at the account level
- Control #, Patient Name, Patient SSN, PATCAT, LOB, Bill Date, Date of Service, Total Billed, Payments, Adjustments, Remaining Balance, Resolution, Account Type, EOB ID

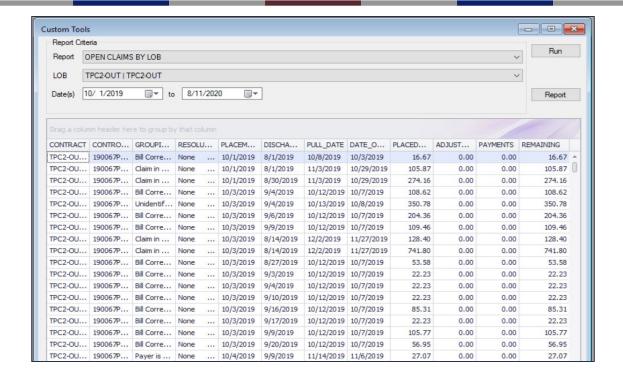
Benefits

 Allows user to provide amounts billed, payments received, and adjustments based on billed date range





Open Claims by LOB







Open Claims by LOB

Content

- Shows encounters with a balance that have not been resolved
- Control #, Grouping Code, Balance, Payments, Remaining Balance

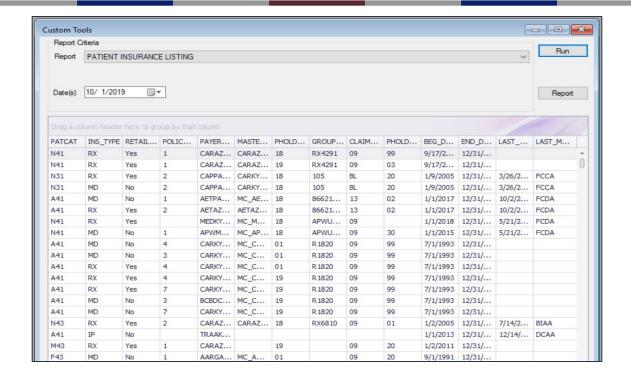
Benefit

Can be used as a work list for encounters that need follow-up activity





Patient Insurance Listing







Patient Insurance Listing

Content

- Displays DoD patients and associated health plans for a given date of service
- Patient Name, Insurance Type, Policy #, Payer, Group Policy #, Claim Filing Code, Last Found Discharge Date

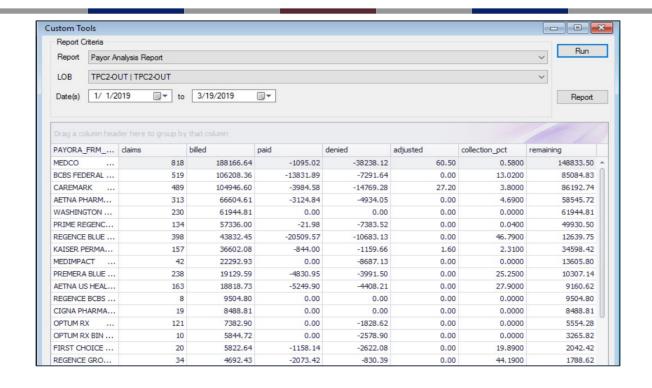
Benefit

- Includes patient identifiers (e.g., Policy #, Rx #, Group #)
- Assists with posting when EOB does not include patient name or control
- Can also be used to identify patients for insurance updates





Payer Analysis Report







Payer Analysis Report

Content

- Shows transaction amounts at the payer level
- Payer, Claims, Billed, Paid, Denied, Adjusted, Collection %, Remaining

Benefit

Identifies payers with high denial amounts and low collection %





ABACUS Resources

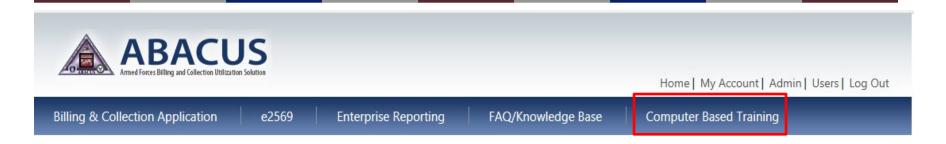


- ABACUS Operations Manual
- ABACUS FAQ
- Troubleshooting Guide
- Instructional Guides (e.g., OHI Discovery, Electronic Payers)





ABACUS Resources



- ABACUS Overview
- Cost Recovery Program Modules (e.g., MSA, MAC, TPC)
- e2569
- Enterprise Reporting
- Contact DHA UBO Helpdesk (<u>ubo.helpdesk@intellectsolutions.com</u>)





Questions?







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