

## **Defense Health Board (DHB) Media Guidelines**

Members for the broadcast, print, or electronic media are invited to attend open meeting sessions of the Defense Health Board.

Members of the media attending Board meetings are asked to register/sign-in and identify the organization they represent. A media table will be available whenever possible. The DHB Public Affairs representative will assist the media and answer questions.

Media may record and film during open meeting sessions as long as these activities do not interfere with Board activities and operations or impair the Board's ability to gather information, including the willingness of the public or invited presenters to participate in Board deliberations.

Cameras must remain stationary throughout the meeting and will be located near the audio control box whenever possible to facilitate good sound recording quality. Media may talk with or interview Board/Subcommittee members and presenters following open sessions. Members, presenters, and other meeting attendees will elect on an individual basis whether or not they wish to interact with members of the media. Whenever feasible an area will be set aside to facilitate interviews. Members of the media desiring an interview should contact the on-site DHB Public Affairs representative, ideally in advance of the meeting.

Comments from members reflect their personal views/opinions and not those of the Board. Board members should inform the DHB Executive Secretary of any media interviews or requests for interviews involving DHB business or activities.

The Board President is designated to provide comments on behalf of the Defense Health Board and its subcommittees with respect to official Board findings and recommendations.

The Board President will announce at the beginning of the meeting if media are present and provide instructions to members and speakers regarding media interviews.

Members of the media may not question presenters or Board/Subcommittee members during meeting sessions.

Media should contact the Defense Health Board Executive Secretary for additional information.

If at any time the presence of media becomes disruptive to meeting sessions, media will be directed to leave.