



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
US ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL  
2250 STANLEY ROAD  
FORT SAM HOUSTON, TEXAS 78234-6100

**MEMORANDUM FOR:** Air Force Intermediate Executive Skills Course Students

**SUBJECT:** Letter of Instruction

You are about to register for the Joint Medical Executive Skills Institute (JMESI) Distance Learning (DL) Modules. These modules are a pre-requisite for the **Air Force Intermediate Executive Skills Course**. If you have any problems during registration or while taking the modules, please notify the JMESI Registrar at: [usarmy.jbsa.medcom-ameddcs.list.jmesi@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.jmesi@mail.mil).

1. To access the distance learning modules go to the Joint Knowledge Online (JKO) Learning Content Management System (LCMS) at: <http://jko.jten.mil/mhs>.
2. Click **“OK”** on the DoD Warning Banner.
3. Select **“Login using my CAC”**; select your current CAC certificate in the **“Select Certificate”** pop up box and click **“OK”**.
4. Select the **“Course Catalog”** tab located below the Health Education and Training Online Learning banner.
5. Click on the **“Courses”** tab.
6. Type the acronym **JMESI** in the **Title Key Word** search box and click **“Search”**.
7. Locate the required JMESI modules for your Corps and click **“Enroll”**.
8. Click **“Continue”** in the **“Course Enrollment”** pop up box.
9. You will receive an **Enrollment Notification – Course Welcome** email from the JKO LCMS with instructions. You may then begin completing the required JMESI modules for your Corps:

**BSC:**

Quality Management Two: Patient Safety  
Bioethics One  
Change and Innovation One & Two  
Medical Staff Bylaws  
Public Law One & Two

**DC (Officer/Enlisted):**

Quality Management Two: Patient Safety  
Bioethics One  
Change and Innovation One & Two  
Labor Relations One  
Public Law One & Two

**MC:**

Quality Management Two: Patient Safety  
Leadership One  
Outcomes Measurement One  
Epidemiology One  
Bioethics One

**EC (Group Superintendent):**

Quality Management Two: Patient Safety  
Change and Innovation One & Two  
Human Resources  
Integrated Health Systems One & Two

**MSC:**

Diversity: Leadership Virtual Module  
External Accreditation One  
Facilities Management One  
Lean, Six Sigma, and Balanced Scorecards  
National Disaster Medical System One  
Integrated Health Systems One  
Quality Management Two: Patient Safety

**NC:**

Quality Management Two: Patient Safety  
External Accreditation One  
Labor Relations One  
Medical Staff Bylaws  
National Disaster Medical System One

We look forward to your enrollment into the JMESI modules. Please do not hesitate to contact us at: [usarmy.jbsa.medcom-ameddcs.list.jmesi@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.jmesi@mail.mil) if you have any comments, concerns or encounter any difficulties with the JMESI modules.

Executive Director  
Joint Medical Executive Skills Institute (JMESI)